



Hinckley & Bosworth Borough Council

**Local Development Scheme
2018 – 2022**

July 2020

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1 What is the Local Development Scheme?

- 1.1 The Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) requires local planning authorities to prepare, maintain and publish a Local Development Scheme (LDS).
- 1.2 The LDS establishes the programme for the production of Development Plan Documents (DPDs) such as the Local Plan and other complimentary planning documents, and sets out the key stages for their production such as public consultation. This enables local communities, businesses, developers, service and infrastructure providers and anyone else with an interest in the borough to know what is being prepared for their area and when they will be able to get involved.
- 1.3 This LDS covers the period from 2018 to 2022 and supersedes the previous LDS published in December 2018. It provides information about the Hinckley & Bosworth Local Plan 2020-2039 and other related documents that may be produced.

2 Current Hinckley & Bosworth Local Plan

- 2.1 The adopted Hinckley & Bosworth Local Plan consists of:
 - Core Strategy (2009)
 - Hinckley Town Centre Area Action Plan (2011)
 - Earl Shilton and Barwell Area Action Plan (2014) and
 - Site Allocations and Development Management Policies (2016).

3 Local Development Documents

- 3.1 All documents which comprise or support the delivery of the Local Plan are Local Development Documents.

Development Plan Documents

- 3.2 Development Plan Documents (DPDs) detail the planning strategies for development within the borough. They set out policies and guidance for the use, protection and/or development of land and will normally include the allocation and designation of land for particular uses such as housing or play and open space. These must be in general conformity with government guidance, in particular the National Planning Policy Framework (NPPF). DPDs carry the most weight for

determining planning applications and form the 'Development Plan' for the borough in conjunction with any Neighbourhood Development Plans once made. The new Local Plan will eventually replace the current suite of adopted local planning documents listed at 2.1 above.

Neighbourhood Development Plan

- 3.3 Neighbourhood Development Plans (NDP) are community-led plans for guiding the future development and growth of a local area. They were introduced by the Localism Act (2011) and although not compulsory, once they are duly prepared and legally come into force they become a statutory document that forms part of the development plan. An NDP can be used to set a shared vision for an area, shape and direct sustainable development and set policies to aid determination of planning applications.
- 3.4 NDP's must be in general conformity with the strategic policies of the Local Plan, and are prepared to a timescale that is set by the Parish, Town Council or Neighbourhood Forum that is producing it. As local planning authorities are not responsible for the preparation or timetabling of any NDPs that are proposed, they are not detailed in this LDS. The Council provides officer support and advice in preparing these plans.
- 3.5 A number of parishes are in the process of producing Neighbourhood Plans and there are two 'made' plans:
- Market Bosworth Neighbourhood Development Plan (Sept 2015)
 - Sheepy Neighbourhood Development Plan (March 2019)

More information about Neighbourhood Planning can be found on the borough council's web site.

Supplementary Planning Documents

- 3.6 Supplementary Planning Documents (SPDs) are documents which add further detail to the policies in the Local Plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. SPDs are capable of being a material consideration in planning decisions but do not form part of the development plan. The Borough Council may decide to produce SPD as and when the need for such further guidance arises.

Statement of Community Involvement

- 3.7 This Statement of Community Involvement (SCI) document sets out the standards to which the local planning authority will engage and consult the public and other stakeholders during the production of the Local Plan and when dealing with planning applications. The SCI was most recently revised in July 2019.

Authority Monitoring Report

- 3.8 The council is required to monitor annually how effective its policies and proposals are. An Authority Monitoring Report (AMR) will be published by the council each year to inform LDS reviews and will be made available for public inspection.
- 3.9 As part of the monitoring process, the council will assess:
- Whether it is meeting, or is on target to meet, the milestones set out in the LDS and, if not, the reasons why
 - What impact Local Development Documents are having on other national and locally set targets
 - Whether any policies need to be reviewed or replaced to meet sustainable development objectives
 - What action needs to be taken if policies need to be replaced
- 3.10 As a result of monitoring, the council will consider what changes, if any, need to be made. If changes are appropriate these will be brought forward through the review of the LDS.

4 Other Key Plans and Strategies

Leicester and Leicestershire Strategic Growth Plan (December 2018)

- 4.1 Hinckley & Bosworth is part of the defined wider housing market for Leicestershire. Currently the eight local authorities in Leicester and Leicestershire, Leicestershire County Council and the Local Enterprise Partnership are working together to determine the future need for homes and jobs, and agree how these should be distributed across Leicester and Leicestershire. A Strategic Growth Plan has been jointly prepared to demonstrate these needs up to 2050, and detail how jobs and homes can be planned for in a coordinated way through local plans.
- 4.2 The Strategic Growth Plan is a positive response to the Duty to Cooperate requirement introduced by the Localism Act 2011. The broader strategy and the jobs and homes forecasts contained in the Strategic Growth Plan will directly influence the development of the next Hinckley & Bosworth Local Plan.

Minerals and Waste Local Plans

- 4.3 Leicestershire County Council is responsible for preparing Minerals and Waste Local Plans and determining planning applications for minerals and waste uses across Leicestershire. The Minerals and Waste Local Plan was adopted by the County Council in September 2019. The plan forms part of the Development Plan for the borough.

Local Transport Plan

- 4.4 Leicestershire County Council, as the highways authority is responsible for preparing the Local Transport Plan (LTP). LTP 3 was published in 2011 and sets out the highways authority will seek to ensure that transport continues to play its important role in helping Leicestershire to continue to be a prosperous, safe and attractive County.

Other documents

- 4.5 A number of other important Borough Council, County Council and external strategies and evidence base documents are also taken into account when preparing DPDs and SPDs. The documents are considered during the scoping of a DPD/SPD and throughout the Sustainability Appraisal process.

5 Programme of work 2018 – 2022

- 5.1 The council's priority over this period is to prepare and submit for examination a single Local Plan.
- 5.2 The Local Plan will use the existing suite of adopted development plan documents as the starting point for developing the strategy and vision for Hinckley & Bosworth to 2039. New, up to date, national policy compliant evidence will be prepared and, alongside wide ranging consultation, will help formulate the new local plan for the borough. Existing commitments for housing, employment and other land uses will also be taken into account and the new plan will identify further sites in the borough to meet the identified needs of its communities. The Local Plan will include specific policies to aid the determination of planning applications for the development of land and buildings as well as an updated policies map.
- 5.3 As with previous development plan documents, the new Local Plan will be produced in stages with several opportunities for the public and other interested parties to participate in the decision-making process on a wide range of planning issues. Aligned with this, the council will continue to engage with specific prescribed bodies such as national agencies, service providers and neighbouring local authorities in line with the Duty to Co-operate requirements.

- 5.4 Section eight contains a detailed preparation profile for the Local Plan, although it should be noted that the timetable for production could change during preparation of the Plan, and should this occur this would necessitate an update to the LDS.
- 5.5 The full regulatory and consultation requirements for the production of a Local Plan can be found in the Town and Country Planning (Local Planning) (England) Regulations 2012. Whilst there is some flexibility in the production of DPDs the general process is summarised in Figure 1 below:

Figure 1: Stages for Preparing a Development Plan Document



- 6.1 The LDS programme for the preparation of the Local Plan is provided in Appendix 1. It identifies the delivery of the Local Plan as the priority along with potential Supplementary Planning Documents considered necessary to amplify local planning policy.
- 6.2 It is proposed that the Local Plan (2020 – 2039) for the borough will comprise of the following:

The Local Plan Development Plan Document

- 6.3 Will provide the strategic policies in order to deliver the vision for Hinckley & Bosworth Borough up to 2039. It will take account of the Strategic Growth Plan for Leicester and Leicestershire and will include the identification of sites to meet any recognised development needs as well as land use designations and policies by which to determine planning applications. As noted above, the Local Plan will replace the current suite of adopted Development Plan Documents.

Design Supplementary Planning Document

- 6.4 Will provide a guide for the future development of the towns, villages and wider rural areas of Hinckley & Bosworth Borough. The intention is not to set out prescriptive requirements or standards, but rather to seek to encourage developers and designers to think about the context of a site and how a development might contribute to and enhance an area. The aim is to ensure high quality development throughout the district regardless of scale or location. National guidance and good practice from other sources will be signposted alongside more detailed local guidance specific to particular areas. The Design SPD was adopted by the council in March 2020.

Station Road, Market Bosworth Masterplan SPD

- 6.5 The SPD will be in the form of a masterplan to help guide development and delivery of the site. The Masterplan will cover design, highways, public open space and other relevant issues.
- 6.6 The Council may decide to produce additional SPDs should the need arise. The requirement for additional SPDs will be kept under review and will be reflected in future versions of the LDS.
- 6.7 The Hinckley & Bosworth Policies Map will be updated to illustrate Development Plan Documents as they are adopted.

Changes to the LDS Programme since 2018

- 6.8 Several changes have been made to the LDS programme since the version published in 2018, the most significant of which are summarised below.
- 6.9 Consultation on a draft plan was proposed for autumn 2019 in the 2018 LDS. This has now been rescheduled for spring 2021. The reason for the increase in timescales is, in part, to allow for further consideration of options for new settlements in the borough. The timeframe of the plan has also been amended from 2016-2036 to 2020-2039.
- 6.10 A Market Bosworth (Land South of Station Road) Masterplan SPD is being produced. Details for the production of the SPD are included in the revised LDS.

7 Project Management and Resources

- 7.1 The Planning Policy Team is responsible for preparing the Local Plan and coordinating work required to support the delivery of the documents set out in this LDS on a day to day basis. The council will work closely with colleagues from other service areas and external agencies to prepare evidence base documents and inform policies in the Local Plan.
- 7.2 Consultants will be engaged on specific projects to provide technical expertise or where there is a need for independent advice. Where opportunities arise work may be undertaken in conjunction with other Leicestershire authorities to avoid duplication of effort across the county.
- 7.3 The council makes annual contributions from its revenue budget to an earmarked reserve to fund the plan preparation process. The Development Services department has a business plan which provides a framework for project delivery and this plan is reviewed annually.

Risk Assessment

- 7.4 A risk assessment has been carried out as part of the preparation of the LDS to identify key factors that could impact on the ability of the council to deliver the Local Plan in line with the specified programme. The key risks and mitigation measures include:

Identified Risk	Level of Risk	Potential Mitigation
Staff resources	High	<p>Consider options on staff retention and skills</p> <p>Look at joint working arrangements with other local authorities and other agencies.</p> <p>Review timescales where capacity issues arise.</p>
Changes to national policy and/or legislation	High	Keep up to date with national policy and/or legislative change.

		<p>Make appropriate changes to emerging plans and policies as necessary and undertake further evidence gathering and consultation where required.</p> <p>Review timescales where necessary.</p> <p>The recent revision to the National Planning Policy Framework may impact on the timetable of the local plan, for example through the requirement for new evidence reports, however the full implications of this are still under consideration</p> <p>In addition the proposed review to the standard methodology for calculating housing need may impact on plan preparation</p>
Lack of capacity/resources within external organisations including the Planning Inspectorate	Medium	<p>Early and ongoing engagement with key organisations will help to identify capacity issues should they seem likely.</p> <p>Enter into a Service Level Agreement with the Planning Inspectorate.</p> <p>Review timescales where necessary.</p>
Political issues	Low/Medium	<p>Have in place robust political management arrangements.</p> <p>Early and ongoing dialogue with Members, particularly at key stages of the plan preparation.</p>
Financial considerations	Low/High	<p>Continue to make annual contributions to Local Plan preparation reserve.</p>

		Keep the Planning department business plan up to date.
Slippage in strategic evidence gathering/planning timetable or other Duty to Cooperate matters	Medium/High	Continued representation and engagement in strategic work will ensure any slippage is identified early. Review timescales where necessary.
Legal compliance and soundness tests not met at examination or post examination legal challenge	High	Ensure legal and procedural requirements as set out in the relevant regulations have been met. Seek appropriate legal advice as necessary.

Local Plan Development Plan Document

OVERVIEW	
Role and subject	The Local Plan will set out the overall development strategy for Hinckley & Bosworth borough for the period up to 2039. It will include strategic policies and allocate sites to meet identified development needs for homes, jobs retail, recreation/open space, nature conservation and other required land uses as identified by evidence. It will provide appropriate policies and guidance by which to determine planning applications for example design guidance, conservation and protection of natural resources.
Geographical coverage	Borough-wide
Document type	Development Plan Document
Chain of conformity	It must be in conformity with the National Planning Policy Framework and reflect the Leicester and Leicestershire Strategic Growth Plan
TIMETABLE	
Stage	Target date
Consultation on the Scope and Issues and Options (Regulation 18)	January-February 2018
Public consultation on New Directions for Growth paper	January- February 2019
Public consultation on Draft Plan	March-April 2021
Submission to Secretary of State (Regulation 22)	September 2021
Estimated programmed date for examination	January 2022
Programmed date for adoption	October 2022
ARRANGEMENTS FOR PRODUCTION	
Organisational lead	The Planning Policy Team
Management arrangements	The Planning Policy Team will co-ordinate and manage work on a day to day basis. Elected

	Members will be briefed at pertinent stages in order to inform recommendations to relevant meetings as appropriate.
External resources	Formal and informal consultation responses from external stakeholders and service and infrastructure providers. Consultants to assist with the preparation of evidence based documents and attendance at examination as required.
Stakeholder and community involvement	Stakeholder and community engagement and consultation will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Council's Statement of Community Involvement.
Monitoring and review	The DPD will be subject to regular monitoring and review to test the effectiveness of the policies and delivery of site allocations and the findings reported on an annual basis through the Authority Monitoring Report.

**Market Bosworth (Land South of Station Road) Masterplan
Supplementary Planning Document**

OVERVIEW	
Role and subject	The SPD will be in the form of a masterplan to help guide development and delivery of the site
Geographical coverage	Land to the South of Station Road, Market Bosworth within the Ward of Cadeby, Carlton, Market Bosworth and Shackerstone (as allocated within the Site Allocations DPD 2016 and Market Bosworth Neighbourhood Plan)
Status	Supplementary Planning Document
Priority	High
Chain of conformity	Must be in conformity with relevant national policy and policy within the Local Plan DPD and Made Market Bosworth Neighbourhood Development Plan.
ARRANGEMENTS FOR PRODUCTION	
Organisational lead	Major Projects Team
Management Arrangements	The Major Projects Team will co-ordinate and manage work on a day to day basis. Senior Management and Members will be regularly briefed and offer an opportunity to inform recommendations to Executive and other Council meetings as appropriate.
External resources	External consultants are currently working to prepare the SPD. External stakeholders will be contacted to gather the evidence to inform the contents of the SPD.
Stakeholder and community involvement	A draft SPD will be subject to a formal consultation exercise in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring and review	The effectiveness of the policies supported by the SPD will be monitored on an annual basis through the Authority Monitoring Report. The implications of any changes to relevant plan policies to the SPD as a result of monitoring will be considered.

