

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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Sheepy Parish Council Meeting October 2021

Date & Time	Tuesday 5th October 2021 @ 7:30pm
Venue	Sheepy Memorial Hall
Attendees:	Rob Ward – <i>Chair</i>
Parish Councillors Sheepy	John Ward Clive Stretton Kate Gardiner- <i>Vice Chair</i> Sandra Johnson Hall Andrew Parkinson
Parish Councillors Sibson	Brian May Josh Melen
Parish Councillor Upton	David Clarke
Parish Councillor Wellsborough & Upton	Diana Whitley
Others	Cllr Bertie Harrison-Rushton Parish Clerk Jason Stephenson Parishioners in attendance – one

97/21 Chairman's welcome and to receive apologies and approval of absences – Apologies were received from Cllr Kevin Morrell and Cllr Jonathan Collett.

The Chair welcomed Cllr Sandra Johnson Hall to the Parish Council to her first Parish Council meeting since being Co -opted onto the Parish Council and to Cllr Bertie Harrison-Rushton to his first Sheepy Parish Council meeting since he was elected as County Councillor.

The chair gave thanks to the Tree Warden and the working party who cleared up the glade and adjacent ditch and planted various trees around the area. **Action-***The Parish Clerk to publish a photo of the working party for November's photo of the month upon the new website.*

98/21 Declarations of interest and request for dispensations – None

99/21 Parishioners Open Forum – The following issues were raised by Parish Councillors on behalf of Parishioners.

A parishioner had asked when the next defib training will be taking place in the Parish, the Parish Council are waiting on volunteers to come forward before arranging the training. However it was agreed to arrange training either before the November or December Parish Council meetings and then advertise throughout the Parish. **Action-***The Parish Clerk to liaise with the First Responder and agree the most suitable date for the training and then to advertise accordingly'*

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Due to the heavy rainfall a parishioner has raised concerns, that the road gullies throughout Sibson and on Main Road in Sheepy Magna maybe blocked and contributing to the standing water on the highway. **Action-***The Parish Clerk to report the issue to the Highways Authority.*

100/21 To approve the minutes of the meeting held on 7th September 2021– The minutes were signed as a true and correct record.

101/21 Clerk's report

- a) Community Response Plan – The Parish Chair is reviewing the response plan and will forward to the Parish Clerk when complete, a meeting will then be arranged involving all parties who wish to be involved in the delivery of the plan. It was agreed that the Fire Service be notified so kept up to date and that the purchased equipment be moved to Sheepy Memorial Hall and Sibson Village Hall. It was also discussed with the Fire Service that the school should also be used as an incident centre in times of emergency and that sand should be readily available from a local supplier to be delivered to enable the Fire Service to fill sandbags as and when required. **Action-***The Parish Chair to complete the plan and forward and to also contact the primary school in Sheepy Magna. The Parish Clerk to communicate with the Fire Service with an update and re locate the equipment into the agreed locations and to contact local companies regarding the delivery of sand.*

- b) Website and Emails – The link to the new website has been forwarded to all councillors for them to make comments as the website is now live, it was agreed to advertise the new website within the next Parish Council Newsletter. It was also agreed that photographs of all councillors and support staff be uploaded onto the relevant sections of the new website. A discussion then took place around social media and whether or not the Parish Council should have more of a presence on these platforms. It was agreed to add this to next month's agenda and that all councillors should make themselves aware of the existing social media sites within the Parish. **Action** – *All councillors to supply profile photographs (members of the Neighbourhood Steering Group are happy for the photos from the NP website to be utilised) to the Parish Clerk and to familiarise themselves with the social media sites within the parish. The Parish Clerk to upload the photos and to place social media onto next month's agenda.*

- c) Councillor vacancies – The Parish Clerk has received one application for the vacancy within the Sheepy ward, which has been forwarded to all Parish councillors. The applicant gave an outline of their previous experience and what they feel they could offer if they were co-opted as a Parish councillor. **It was proposed and unanimously agreed that Jim Aldridge should be co-opted onto the Parish Council for the Sheepy Ward. Action-***The Parish Clerk to forward all of the relevant documentation onto Jim Aldridge to sign and return*

- d) Remembrance Day-The Parish Clerk confirmed that two wreaths have been ordered to be laid at the services at Sheepy and Sibson churches, Cllr Rob Ward will lay the wreath at

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Sheepy Church and Cllr Josh Melen will lay a wreath at Sibson Church. Cllr Diana Whitley asked if a wreath could be ordered for Wellsborough as a service was being arranged at the War Memorial within the new development. **Action** – *The Parish Clerk to order another wreath and Cllr Diana Whitley to lay the wreath at the War Memorial and to communicate with the developer regarding the service and the future ownership/maintenance of the War Memorial and to communicate this with the Parish Council.*

102/21 Reports:

- a) **Councillor report:** Cllr Bertie Harrison-Rushton gave an overview of the current issues:
- The County is still the lowest funded County and this is very challenging however they are progressing with an ambitious climate change plan for the county.
 - Continue to support social care especially for vulnerable children
 - Speeding is still a big issue within the county and there is currently a consultation being prepared. where the County would be able to apply for funding by having mayors for the county and separate mayor for Leicester City, he will communicate further once more details are known about the consultation.

The County Councillor was asked to give an update on the Parish Speeding Initiative fund that the Parish Council has applied for, he stated that they were still awaiting several applications and decisions will be made in late November/December and then the funds and works will be completed within a calendar year of them being completed. He had spoken to highways about the Parish Council application and was informed this solution maybe “business as Usual” and may already being looked at and we may need to resubmit our application. He was also asked if he had progressed the query regarding the lack of surfacing on the entrance to the playing fields via Brookside Place that Ivan Ould OBE had been investigating. He asked if all the information could be forwarded onto him and he will investigate further. **Action**-*Cllr Josh Melen to email Cllr Bertie Harrison-Rushton to clarify the situation regarding our highway funding application and to ascertain if it needs altering, revising or resubmitting. The Parish Clerk to forward all the correspondence regarding Brookside place.*

b) Borough Councillor Report:

Cllr Jonathan Collett submitted the following report:

- Please note the report I sent on the Cock Inn. There does not appear to be any progress though on finding new tenants and I have relayed local concerns about the building structure to the conservation officer.
- Planning issues are still very concerning. HBBC has a 4.44 year land supply which falls short of the required 5 years and leaves rural areas at the risk of speculative applications.
- There has been a large number of planning officers who have recently left HBBC and this is not helping administering applications or handing appeals.

Cllr Kate Gardiner raised concerns that the internal condition of the Cock Inn is not known and the last report was unsatisfactory in alleviating any fears around its poor condition. **Action**-*The Parish Clerk to email Cllr Jonathan Collett to obtain an up to date report on the condition of the building including the internal structural condition.*

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- c) **Police & Crime figures** – August 2021
Main Road Sheepy Magna – Burglary
Riverside Close Sheepy Magna – Public Order

103/21 Neighbourhood Plan Update – PROGRESS

- Discussions with HBBC regarding their Pre-Submission feedback have concluded that the best way forward to allow the Sheepy NP 2020-21 review project to advance to Submission, Examination and Completion, whilst being cognisant of the emerging HBBC Local Plan refresh project, is to:
 - Keep the NP timescales as 2018-2036
 - Retain the housing allocations calculation as per the current neighbourhood plan which is based on the current Local Plan logic
 - Complete the current NP review project early 2022 to maintain the 2 year protection for Sheepy Parish around 5 year land supply issues
 - Add a new policy to the NP to commit Sheepy PC to undertake a further review of its NP after the completion of the HBBC Local Plan refresh, targeted for late 2023, this to be completed as far as Pre-Submission stage within 18 months of the refreshed Local Plan being adopted. If this is not done, then only the policies in the NP relating directly to housing become defunct, not the whole NP!
- This is all subject to Sheepy PC supporting these ways forward!
- Therefore, a new version of the Sheepy Parish Neighbourhood Plan Review: Submission Draft, v4, has been generated reflecting all the above. This also will require approval by the PC before the project can move to the Submission stage
- The project plan showing key timelines and stages, has been updated for the NP review project given the current status and assuming PC approval for the above, shows a target completion and adoption date early in 2022 (see separate document)

FINANCE

- On budget

NEXT STEPS

- Obtain PC approvals as indicated above
- Submit the required documents to HBBC via the Clerk to schedule the 6 week Submission consultation.

It was proposed and unanimously agreed that the approach recommended by the SG and agreed by HBBC be approved

It was proposed and unanimously agreed that the latest Neighbourhood Plan submission document would be deemed to be signed off by the Parish Council by the 15th October 2021 unless any councillors raise any points with the Neighbourhood Plan Steering Group before then: 16th October update - None have been raised.

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104/21 Planning applications & updates (see HBBC Planning website for full details)

Reference	Application Details and Location	Dated	PC Response driven by Sheepy Parish Neighbourhood Plan 'made' 19th March 2019
21/01119/HOU	6 Ratcliffe Lane Sheepy Magna Porch, roof extension, render, and single storey rear extensions.	14th September	SUPPORT Sheepy Parish Council has reviewed the above application 21/01119/HOU - 14 September 2021 – (6 Ratcliffe Lane Sheepy Magna - Porch, roof extension, render, and single storey rear extensions) , and it appears to be in line with the policies, which should be considered collectively, in the Sheepy Parish Neighbourhood Plan made March 2019. Sheepy Parish Council request that Hinckley & Bosworth Borough Council gives consideration to ensure the application complies with Policy <i>S8(D) Show appropriate regard for the amenities of neighbouring properties including daylight/sunlight, privacy, air quality, noise and light pollution.</i> END

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105/21 Health and safety updates

- a) Asset Repairs – The Parish Clerk has forwarded the email regarding the handyman to the Parish Chair and confirmed the works can wait until the New Year. **Action-***The Parish Clerk to email the candidate confirming the start date and to confirm that all insurances are in place either as a contractor or as an employee of the Parish Council.*

106/21 Climate Change

Cllr Andrew Parkinson is hoping to attend a meeting on the subject at Desford Church on 15th October and will feedback too the Parish Council, it was also suggested the Rural Conference minutes were referred to and a call for assistance be placed on the Round Robin email from the LRALDC. **Action-***The Parish Clerk to contact LRALDC about the communication about Climate Change with other Parish Councils.*

107/21 Parish Improvements Update

- a) Litter – Adverts for litter pickers have been placed on the noticeboards and new website but as of yet no volunteers have come forward. It was suggested to organise a litter picking day, open to all parishioners around late Feb early March and hopefully this will coincide with a national initiative. The Highways litter picking programme should also be reviewed to ensure pickers are operating in-between their visits. **Action-***The Parish Clerk to consult with HBBC about the use of equipment during the proposed litter picking day and to try and obtain a programme of works for the highway litter picking team.*
- b) Interpretation Signs – Meetings have been held throughout the month with relevant councillors to agree the locations of the signs, it was also agreed during these visits too:
 - a. Upton – Remove Dog bin and place sign next to litter bin and bench
 - b. Wellsborough- Existing litter bin is not fit for purpose new bin and sign to be installed in layby
 - c. Sibson – Sign to be installed adjacent to footpath adjacent to sign on Sheepy Road
 - d. Sheepy Parva- Sign, bench and litter bin to be installed adjacent to footpath Opp the Parish Council sign
 - e. Sheepy Magna- Sign to be installed next to bench, at the green adjacent to the pub.

A meeting will now be arranged to discuss the content of the signs. **Action-***The Parish Clerk to produce all the plans and documents to apply for the Street Furniture Highway Licenses. Cllr Kate Gardiner to arrange the content meeting.*

108/21 Speed Initiatives

- a) The Parish Council has submitted an application to the County councillor requesting funds to help with the introduction of a traffic regulation order to reduce the speed limit on the A444 through Sibson.

Now that the Crocodile Teeth have been painted on the Pinwall route into Sheepy Magna the VAS will be deployed to Main Road Sheepy Magna to see if the results show any difference in the speed of vehicles along this route.

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109/21 Parish Asset Management

- a) Wildflowers & Trees – The Tree Warden has been talking to a parishioner in Wellsborough about daffodil planting, there is also a nationwide initiative about free tree planting, this needs to be published via the Tree Warden and via the new website. **Action-***The Parish Clerk to advertise the scheme on the Parish Council website.*
- b) Maintenance Contract – The parish councillors discussed if the current contract should be extended or should it be reviewed amended and re tendered. **It was proposed, seconded and unanimously agreed that the contract should be reviewed and re-tendered for next year.** **Action-***The Parish Clerk to inform the contractor of the Parish Councils decision and to circulate the existing scope of works so discussions around any amendments can be commenced.*
- c) Sibson Church Trees- Cllr Josh Melen outlined a request from the church warden regarding the felling of trees blocking light in the churchyard. The estimate is 5 trees at £500 per tree. The chair asked if a proposal could be submitted outlining the costs, benefits, any applications that need to be made due to the conservation area etc. **Action-***Cllr Josh Melen to prepare proposal and submit to the Parish Council*
- d) Flood Warden – The recent wet weather has seen the river rise but at present there isn't any risk of flooding apart from the extreme rainfall events we are currently experiencing. Cllr Brian May has details of a parishioner who is interested in being a Flood Warden. **Action-***The Parish Clerk to contact the parishioner to advise the way forward in becoming a flood warden for the Parish.*

110/21 Policies and Procedures

- a) Action Plan. The Parish Chair has updated the Action Plan and this will be circulated before November's meeting for approval. **Action** – *The Parish Clerk to circulate the Action Plan to all councillors and then they must send their suggestions/amendments to the Parish Chair/Clerk before the next Parish Council meeting in November for approval.*
- b) Standing Orders – The Parish Chair outlined the amendments that he had made and that the document will be circulated for approval in November's meeting. **Action** – *The Parish Clerk to circulate the Standing Orders to all councillors and then they must send their suggestions/amendments to the Parish Chair/Clerk before the next Parish Council meeting in November for approval*

111/21 LCC Updates

- a) A5/M42
- b) A road closure is required on Atherstone Road (A444) between the junction with Old Forge Road and Atterton Lane, Witherley on 25th September 2021 for 2 nights from 20:00 to 06:00

112/21 General correspondence (emailed to Councillors)

- a) Round Robin
- b) COVID Update
- c) HBBC Local Plan Consultation
- d) Barlestone NP- NP steering group to draft a response.

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- e) Rural conference minutes
- f) LARLDC AGM
- g) Queens Platinum Celebrations – Letter has been sent to all of the parish organisations inviting them to a meeting in late October to discuss events that could take place during the celebrations – **Action-The Parish Clerk to forward the letter sent to all councillors.**

113/21 Finance

- a) Income, expenditure and signing of cheques

Date	Method	Payee	Details	Total	VAT
23/09/21	SO	Eon	Lights	52	0
01/10/21	SO	Haines Watts	Payroll	23.94	3.75
September	CH	Clerk	Wages	703.95	
01/10/21	Ch	JP Grounds Maintenance	Grounds Maintenance	352.23	
20/09/21	Ch	HBBC	Dog waste	262.08	43.68
01/10/21	Ch	EON	Maintenance	93.91	15.65
29/09/21	CH	DEFIB Store	Pads	94.80	15.80
16/09/21	CH	External Audit	PKF	240	40
04/10/21	CH	Parish Council Website	Website	545.16	90.86

114/21 Matters to note/add to a future agenda

The Sheepy History Society has a meeting next Tuesday 12th October where they will be discussing how it will be run in the future. Cllr Rob Ward and Cllr Kate Gardiner are hoping to attend and all councillors are encouraged to attend also.

Correspondence has been received from the History Society about a publication they are hoping to move forward with assistance with funding, the Parish Chair has asked for further information which hopefully can be discussed at the next Parish Council meeting. **Action-The Parish Clerk to add to next months agenda**

Meeting closed at 09:30 pm.

Date of next meeting: Tuesday 2nd November. Venue Sibson Village Hall

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