



Hinckley & Bosworth
Borough Council

Scale of fees and charges



2023 / 2024

Operative from 1 April 2023

Scale of fees and charges 2023/24

Contents

| | Page |
|---|------|
| VAT liability | 1 |
| | |
| Cemeteries | 2 |
| | |
| Green spaces and events | 3 |
| | |
| Allotments | 3 |
| | |
| Licences | 4 |
| | |
| Rival markets | 6 |
| | |
| Car Parks | 7 |
| | |
| Environmental health | 8 |
| | |
| Neighbourhood wardens | 10 |
| | |
| Leisure centre | 11 |
| | |
| Markets | 12 |
| | |
| Industrial estates | 12 |
| | |
| Miscellaneous | 12 |
| | |
| Local land charges | 13 |
| | |
| Housing | 14 |
| | |
| Strategic planning – publications | 15 |
| | |
| Corporate services - register of electors, reprographic charges | 17 |
| | |
| Legal - miscellaneous agreements | 18 |
| | |
| Planning fees | 19 |
| | |

Scale of Fees and Charges 2023/24

The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.

VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4th January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--|----------------|-----------------------|-----------------------|------------|
| Cemeteries | | | | |
| Interments - Including natural burials | | | | |
| Of the body of a child up to the age of 18 yrs. inclusive. | Non-Business | No charge | No charge | - |
| Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply | | | | |
| Of the body of a person whose age exceeded 18 yrs. (Inc. caskets and brick graves) | | | | |
| Single depth grave | Non-Business | 500.00 | 550.00 | 10.00% |
| Double depth | Non-Business | 575.00 | 632.50 | 10.00% |
| Triple depth grave | Non-Business | 660.00 | 726.00 | 10.00% |
| Of a cremated remains in a grave | | | | |
| Casket depth / ashes scattered under turf | Non-Business | 152.00 | 167.20 | 10.00% |
| Scattering of cremated remains in the Garden of Rest | Non-Business | 115.00 | 126.50 | 10.00% |
| Sexton led interment - no funeral director (in addition to above charges) | Non-Business | 39.00 | 42.90 | 10.00% |
| Note: - If resident outside special expense area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than ten years immediately prior to their death - where available, work in the cemeteries on Saturdays or Sundays will attract double fees | | | | |
| Exclusive rights of burial for 70 years | | | | |
| Casket plot 150 x 90cm (5'x3') (up to 2 caskets/ashes interment) | Non-Business | 350.00 | 385.00 | 10.00% |
| Casket plot 240 x 120cm (8'x 4') (Section J only, up to 4 caskets/ashes interment) | Non-Business | 675.00 | 742.50 | 10.00% |
| Grave plot of a child up to the age of 18yrs (appropriate plot size) special expense area | Non-Business | No charge | No charge | - |
| Grave plot of a child up to the age of 18yrs (appropriate plot size) outside special expense area, but within borough | Non-Business | 225.00 | 247.50 | 10.00% |
| Grave plot of a child up to the age of 18yrs (appropriate plot size) outside of the borough (double fees) | Non-Business | 450.00 | 495.00 | 10.00% |
| Note: -should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (single fee for special expense area, double fees for outside the borough) | | | | |
| Grave plot 240 x 120cm (8'x4') | Non-Business | 675.00 | 742.50 | 10.00% |
| Reservation fee | Non-Business | 118.00 | 129.80 | 10.00% |
| Reassignment / Transfer of Deed (If to spouse 50% reduction) | Non-Business | 62.00 | 68.20 | 10.00% |
| Extension to ERoB 30yrs (1/2, 70yrs fee) | Non-Business | See above | See above | 0.00% |
| Note: - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply | | | | |
| Rights to erect memorial on a grave plot | | | | |
| A memorial not exceeding 105cm wide (3' 6") and 120cm high (4') | Non-Business | 160.00 | 176.00 | 10.00% |
| A memorial not exceeding 50cm (1'8") high | Non-Business | 90.00 | 99.00 | 10.00% |
| Memorial kerb (In garden of rest - to include plaque & 2 inscriptions) | Non-Business | 128.00 | 140.80 | 10.00% |
| Install plaque on remembrance wall | Non-Business | 108.00 | 118.80 | 10.00% |
| Additional Inscriptions to memorials | Non-Business | 72.00 | 79.20 | 10.00% |
| Note: - Right to erect replacement memorials no charge | | | | |
| Other charges (incl. VAT) | | | | |
| Entries in book of remembrance per line | Standard Rated | 41.00 | 45.10 | 10.00% |
| Service in cemetery chapel | Non-Business | 120.00 | 120.00 | 0.00% |
| Exhumations | | | | |
| | | Triple interment fees | Triple interment fees | |
| Memorial bench - subject to location availability (including single plaque & 15 years bench maintenance) | Standard Rated | 1,200.00 | 1,320.00 | 10.00% |
| Memorial bench plaque to HBBC bench, subject to availability (bench maintenance and plaque for 15 years) | Standard Rated | 300.00 | 330.00 | 10.00% |
| Memorial tree - subject to location availability (including free standing memorial plaque) | Standard Rated | 325.00 | 357.50 | 10.00% |
| Search and copy per burial record (where death occurred more than 5 years before search) | Standard Rated | 11.00 | 11.00 | 0.00% |
| Soil removal from grave side for burial | Exempt | 124.00 | 136.40 | 10.00% |

| Category | | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--|--|----------------|---------------|---------------|------------|
| Green spaces and events | | | | | |
| Professional fees | | | | | |
| Professional Fees | Parks and cemetery matters/ staff led activities/ hour | Standard Rated | 49.00 | 53.90 | 10.00% |
| Lost keys | | Standard Rated | 38.00 | 41.80 | 10.00% |
| Bowls – Hollycroft Park | | | | | |
| Season ticket - | Concession* | Exempt | 58.00 | 58.00 | 0.00% |
| | Adult | Exempt | 82.50 | 82.50 | 0.00% |
| Per rink / per hour | Concession* | Standard Rated | 3.70 | 3.70 | 0.00% |
| | Adult | Standard Rated | 6.50 | 6.50 | 0.00% |
| Note: - New members - first season green fees 25% discount Part season ticket - from July onwards 50% reduction | | | | | |
| Tennis – Hollycroft Park | | | | | |
| Per court per hour | Adult | Standard Rated | 7.50 | 7.50 | 0.00% |
| Off peak rate 11.00am - 3.00pm (Monday to Friday) | Adult | Standard Rated | 5.60 | 5.60 | 0.00% |
| Per court per hour | Concession * | Standard Rated | 5.00 | 5.00 | 0.00% |
| Off peak rate 11.00am - 3.00pm (Monday to Friday) | Concession * | Standard Rated | 3.70 | 3.70 | 0.00% |
| Per court per hour | Mixed (Adult and concession*) | Standard Rated | 6.10 | 6.10 | 0.00% |
| Off peak rate 11.00am - 3.00pm (Monday to Friday) | Mixed (Adult and concession*) | Standard Rated | 4.60 | 4.60 | 0.00% |
| Pitch and putt – Hollycroft Park | | | | | |
| Adult | | Standard Rated | 3.40 | 3.40 | 0.00% |
| *Concession | | Standard Rated | 1.80 | 1.80 | 0.00% |
| Equipment Hire - Hollycroft Park (for all sports equipment) | | Standard Rated | 10.00 | 10.00 | 0.00% |
| Note: *Concession - over 60, under 18 years or students in full-time education | | | | | |
| Hollycroft Park, Argents Mead, parks and open spaces | | | | | |
| Hire of bandstand, parks and open spaces (commercial events) per day | | Exempt | 375.00 | 412.50 | 10.00% |
| Hire of bandstand (community events, registered charities, schools) per day | | Exempt | No charge | No charge | - |
| Parks and open spaces (fair and circuses) | | Exempt | 387.00 | 387.00 | 0.00% |
| Bond (fairs and circuses) | | Exempt | 640.00 | 640.00 | 0.00% |
| Commercial use of parks and open spaces for fitness training or dog training (annual licence fee) | | Exempt | 123.00 | 135.30 | 10.00% |
| Events | | | | | |
| Catering stalls (pitch 3m x 6m) | | Standard Rated | 80.00 | 88.00 | 10.00% |
| Other stalls (pitch 3m x 6m) | | Standard Rated | 40.00 | 44.00 | 10.00% |
| Additional pitch to above (pitch 3m x 6m) | | Standard Rated | 1/2 above fee | 1/2 above fee | - |
| Stall community / non profit making organisations / registered charities (promotion/display only) | | | No charge | No charge | - |
| Leisure activities including rides | | Standard Rated | 53.00 | 58.30 | 10.00% |
| Football and cricket pitches - Adult | | | | | |
| Pitch per 11 matches (per season) | Teams in the Borough pitch only | Exempt | 275.00 | 275.00 | 0.00% |
| | Teams in the Borough pitch with changing room | Exempt | 549.00 | 549.00 | 0.00% |
| | Teams outside Borough pitch only | Exempt | 371.00 | 371.00 | 0.00% |
| | Teams outside Borough pitch with changing room | Exempt | 686.00 | 686.00 | 0.00% |
| Casual lettings - per match with facilities: | Teams in the Borough | Standard Rated | 74.00 | 74.00 | 0.00% |
| | Teams outside Borough | Standard Rated | 85.00 | 85.00 | 0.00% |
| Casual lettings - per match without facilities: | Teams in the Borough | Standard Rated | 40.00 | 40.00 | 0.00% |
| | Teams outside Borough | Standard Rated | 52.00 | 52.00 | 0.00% |
| Junior - 1/2 adult fees | | | 1/2 above fee | 1/2 above fee | % |
| Allotments | | | | | |
| Small plot - size 0 - 100sqm | | Non-Business | 25.00 | 25.00 | 0.00% |
| Medium plot - size 101 - 200sqm | | Non-Business | 35.00 | 35.00 | 0.00% |
| Large plot - size 201 - 300sqm | | Non-Business | 45.00 | 45.00 | 0.00% |
| Administration charge on new tenancy | | Non-Business | 25.00 | 25.00 | 0.00% |
| Additional key charge | | Non-Business | 10.00 | 10.00 | 0.00% |
| Note: - *£5.00 reduction per plot for sites without water Note: - *Tenants over 60 will receive 25% discount on plot fees | | | | | |
| Countryside activities | | | | | |
| HBBC organised environmental activities - Spring / Summer (for ages 5 - 12 years) | | Exempt | POA | POA | 0.00% |
| Floral displays / Hanging baskets | | Standard Rated | POA | POA | 0.00% |
| Timber per 3 tonne trailer full - un-split - Advice note to be issued, on how to dry wood | | Standard Rated | 65.00 | POA | - |
| Delivery of timber | | Standard Rated | POA | POA | 0.00% |
| Above all subject to availability | | | | | |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--|--------------|--------------|--------------|------------|
| Licences | | | | |
| Taxis | | | | |
| Hackney carriage vehicle licence | Non-Business | 160.00 | 172.00 | 7.50% |
| Private hire vehicle licence | Non-Business | 160.00 | 172.00 | 7.50% |
| Private hire operators licence | Non-Business | 240.00 | 250.00 | 4.17% |
| Private or Hackney carriage drivers licence | Non-Business | 160.00 | 177.00 | 10.63% |
| Transfer Hackney carriage / private hire vehicle licence | Non-Business | 90.00 | 99.00 | 10.00% |
| Hackney carriage/ private hire | | | | |
| Replacement driver's badge or vehicle licence | Non-Business | 20.00 | 22.00 | 10.00% |
| Replacement vehicle plate | Non-Business | 28.00 | 30.80 | 10.00% |
| Supply of list of Hackney carriage/ private hire vehicle operators | Non-Business | 40.00 | 40.00 | 0.00% |
| New (TAXI PLATE) Wheelchair Accessible or Zero Emission Vehicle (ZEV) | Non-Business | 160.00 | 172.00 | 7.50% |
| New (PHV PLATE) Ultra Low Emission Vehicle (ULEV) or Hybrid Electric Vehicle (HEV) | Non-Business | 160.00 | 172.00 | 7.50% |
| Sex establishments | | | | |
| Sex shop / sexual entertainment venue | Non-Business | 1,000.00 | 1,000.00 | 0.00% |
| Renewal | Non-Business | 750.00 | 750.00 | 0.00% |
| Variation of licence | Non-Business | 250.00 | 250.00 | 0.00% |
| Transfer of licence | Non-Business | 250.00 | 250.00 | 0.00% |
| Gambling Act 2005 | | | | |
| Premises | | | | |
| Premises licence | Non-Business | 800.00 | 800.00 | 0.00% |
| Annual fee | Non-Business | 300.00 | 330.00 | 10.00% |
| Variation fee | Non-Business | 800.00 | 800.00 | 0.00% |
| Change of circumstance | Non-Business | 25.00 | 25.00 | 0.00% |
| Transfer of licence | Non-Business | 285.00 | 285.00 | 0.00% |
| Re-instatement fee | Non-Business | 285.00 | 285.00 | 0.00% |
| Provisional statement | Non-Business | 800.00 | 800.00 | 0.00% |
| Copy of licence | Non-Business | 25.00 | 25.00 | 0.00% |
| Alcohol licenced premises gaming machine permit | | | | |
| New grant | Non-Business | 150.00 | 150.00 | 0.00% |
| Existing operator grant | Non-Business | 100.00 | 100.00 | 0.00% |
| Variation | Non-Business | 100.00 | 100.00 | 0.00% |
| Transfer of licence | Non-Business | 25.00 | 25.00 | 0.00% |
| Annual fee | Non-Business | 50.00 | 50.00 | 0.00% |
| Change of name | Non-Business | 25.00 | 25.00 | 0.00% |
| Notification of 2 machines | Non-Business | 50.00 | 50.00 | 0.00% |
| Prize gaming permit | | | | |
| New grant | Non-Business | 300.00 | 300.00 | 0.00% |
| Renewal | Non-Business | 300.00 | 300.00 | 0.00% |
| Existing operator grant | Non-Business | 100.00 | 100.00 | 0.00% |
| Change of name | Non-Business | 25.00 | 25.00 | 0.00% |
| Copy of permit | Non-Business | 15.00 | 15.00 | 0.00% |
| Unlicenced FEC gaming machine | | | | |
| New grant | Non-Business | 300.00 | 300.00 | 0.00% |
| Renewal | Non-Business | 300.00 | 300.00 | 0.00% |
| Existing operator grant | Non-Business | 100.00 | 100.00 | 0.00% |
| Change of name | Non-Business | 25.00 | 25.00 | 0.00% |
| Copy of permit | Non-Business | 15.00 | 15.00 | 0.00% |

| Category | | VAT | 2022/23 £ | 2023/24 £ | % increase |
|---|--------|--------------|--------------|--------------|------------|
| Club gaming permits | | | | | |
| Grant | | Non-Business | 200.00 | 200.00 | 0.00% |
| Grant (club premises certificate holder) | | Non-Business | 100.00 | 100.00 | 0.00% |
| Existing operator grant | | Non-Business | 100.00 | 100.00 | 0.00% |
| Variation | | Non-Business | 100.00 | 100.00 | 0.00% |
| Renewal | | Non-Business | 200.00 | 200.00 | 0.00% |
| Renewal (club premises certificate holder) | | Non-Business | 100.00 | 100.00 | 0.00% |
| Annual fee | | Non-Business | 50.00 | 50.00 | 0.00% |
| Copy of permit | | Non-Business | 15.00 | 15.00 | 0.00% |
| Club machine permits | | | | | |
| Grant | | Non-Business | 200.00 | 200.00 | 0.00% |
| Grant (club premises certificate holder) | | Non-Business | 100.00 | 100.00 | 0.00% |
| Existing operator grant | | Non-Business | 100.00 | 100.00 | 0.00% |
| Variation | | Non-Business | 100.00 | 100.00 | 0.00% |
| Renewal | | Non-Business | 200.00 | 200.00 | 0.00% |
| Renewal (club premises certificate holder) | | Non-Business | 100.00 | 100.00 | 0.00% |
| Annual fee | | Non-Business | 50.00 | 50.00 | 0.00% |
| Copy of permit | | Non-Business | 15.00 | 15.00 | 0.00% |
| Small society lottery registration | | | | | |
| Small society lottery registration | | Non-Business | 40.00 | 40.00 | 0.00% |
| Small society lottery annual fee | | Non-Business | 20.00 | 20.00 | 0.00% |
| Licensing Act 2003 | | | | | |
| New premises (subject to NNDR band) | Band A | Non-Business | 100.00 | 100.00 | 0.00% |
| | Band B | Non-Business | 190.00 | 190.00 | 0.00% |
| | Band C | Non-Business | 315.00 | 315.00 | 0.00% |
| | Band D | Non-Business | 450.00 | 450.00 | 0.00% |
| | Band E | Non-Business | 635.00 | 635.00 | 0.00% |
| Annual fees (subject to NNDR band) | Band A | Non-Business | 70.00 | 70.00 | 0.00% |
| | Band B | Non-Business | 180.00 | 180.00 | 0.00% |
| | Band C | Non-Business | 295.00 | 295.00 | 0.00% |
| | Band D | Non-Business | 320.00 | 320.00 | 0.00% |
| | Band E | Non-Business | 350.00 | 350.00 | 0.00% |
| Personal license | | Non-Business | 37.00 | 37.00 | 0.00% |
| Temporary event notices | | Non-Business | 21.00 | 21.00 | 0.00% |
| Minor variation | | Non-Business | 89.00 | 89.00 | 0.00% |
| Theft / loss of premises license summary | | Non-Business | 10.50 | 10.50 | 0.00% |
| Application for provisional statement | | Non-Business | 195.00 | 195.00 | 0.00% |
| Change of name and address | | Non-Business | 10.50 | 10.50 | 0.00% |
| Application for license variation - specify individual as premises supervisor | | Non-Business | 23.00 | 23.00 | 0.00% |
| Application to display mandatory alcohol condition for community premises | | Non-Business | 23.00 | 23.00 | 0.00% |
| Application for transfer of premises license | | Non-Business | 23.00 | 23.00 | 0.00% |
| Interim authority notice | | Non-Business | 23.00 | 23.00 | 0.00% |
| Theft / loss of certificate of summary | | Non-Business | 10.50 | 10.50 | 0.00% |
| Notification of change of rules / name of club | | Non-Business | 10.50 | 10.50 | 0.00% |
| Notification of change of address of club | | Non-Business | 10.50 | 10.50 | 0.00% |
| Theft / loss of certificate of temporary license | | Non-Business | 10.50 | 10.50 | 0.00% |
| Theft / loss of certificate of personal license | | Non-Business | 10.50 | 10.50 | 0.00% |
| Right of freeholder to be notified of licensing matters | | Non-Business | 21.00 | 21.00 | 0.00% |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|---|--------------|--------------|--------------|------------|
| Markets | | | | |
| Rival markets | | | | |
| One day event | Non-Business | 180.00 | 198.00 | 10.00% |
| Two day event | Non-Business | 308.00 | 338.80 | 10.00% |
| Three day event | Non-Business | 360.00 | 396.00 | 10.00% |
| Street trading consents | | | | |
| Annual consent | Non-Business | 970.00 | 970.00 | 0.00% |
| Daily consent | Non-Business | 100.00 | 100.00 | 0.00% |
| Animal establishments | | | | |
| Pet shops * | | | | |
| Ordinary | Non-Business | 223.00 | 238.38 | 6.90% |
| Riding establishments * | Non-Business | 268.40 | 294.29 | 9.65% |
| Dog breeding * | Non-Business | 181.95 | 194.96 | 7.15% |
| Keeping or training animals for exhibition | Non-Business | 224.75 | 240.34 | 6.94% |
| Boarding for cats and dogs | Non-Business | 133.40 | 143.22 | 7.36% |
| Reassessment of star rating | Non-Business | 101.75 | 109.15 | 7.27% |
| Variation of licence | Non-Business | 101.75 | 109.15 | 7.27% |
| Multiple Activities - For those applicants who carry on more than one of the above licence activities, the full licence application fee will be payable for the highest application, plus £41.72 per additional licensable activity | Non-Business | 44.78 | 47.58 | 6.25% |
| Dangerous wild animals * 2 yr. licence | Non-Business | 160.00 | 160.00 | 0.00% |
| Zoos * | Non-Business | 676.00 | 750.00 | 10.95% |
| Note:- * Plus vet's fees where applicable | | | | |
| Registration | | | | |
| Skin pierces (1 off reg. fee) | | | | |
| Person | Non-Business | 90.10 | 100.00 | 10.99% |
| Premises | Non-Business | 135.00 | 142.00 | 5.19% |
| Cosmetic skin piercing and skin colouring | | | | |
| Person | Non-Business | 90.10 | 100.00 | 10.99% |
| Premises | Non-Business | 135.00 | 142.00 | 5.19% |
| Hairdressers (1 off registration fee) | | | | |
| Person | Non-Business | 90.10 | 100.00 | 10.99% |
| Premises | Non-Business | 135.00 | 142.00 | 5.19% |
| Reprinting of licence/ registrations | Non-Business | 20.00 | 22.00 | 10.00% |

| Category | VAT | 2022/23 | 2023/24 | % increase |
|--|----------------|---------|---------|------------|
| | | £ | £ | |
| Car parks | | | | |
| Car park fees | | | | |
| Short stay | | | | |
| Up to 1 hour | Standard Rated | 0.60 | 0.60 | 0.00% |
| Over 1 hour and up to 2 hours | Standard Rated | 1.20 | 1.20 | 0.00% |
| Over 2 hours and up to 3 hours | Standard Rated | 2.00 | 2.00 | 0.00% |
| Over 3 hours and up to 4 hours | Standard Rated | 3.00 | 3.00 | 0.00% |
| Over 4 hours | Standard Rated | 6.00 | 6.00 | 0.00% |
| Long stay | | | | |
| Up to 1 hour | Standard Rated | 0.60 | 0.60 | 0.00% |
| Up to 2 hours | Standard Rated | 1.20 | 1.20 | 0.00% |
| Up to 3 hours | Standard Rated | 1.60 | 1.60 | 0.00% |
| Over 5 hours | Standard Rated | 2.50 | 2.50 | 0.00% |
| Castle car park | | | | |
| Up to 1 hour | Standard Rated | 0.60 | 0.60 | 0.00% |
| Up to 2 hours | Standard Rated | 1.20 | 1.20 | 0.00% |
| Up to 5 hours | Standard Rated | 2.00 | 2.00 | 0.00% |
| Over 5 hours | Standard Rated | 4.00 | 4.00 | 0.00% |
| Market Bosworth Rectory Lane car park | | | | |
| Up to 1 hour | Standard Rated | 0.30 | 0.60 | 100.00% |
| Up to 2 hours | Standard Rated | 0.50 | 1.20 | 140.00% |
| Up to 3 hours | Standard Rated | 1.00 | 2.00 | 100.00% |
| Up to 4 hours | Standard Rated | 1.00 | 3.00 | 200.00% |
| Over 4 hours | Standard Rated | 2.00 | 6.00 | 200.00% |
| Season tickets (limited use) | | | | |
| Per year from month of issue | Standard Rated | 375.00 | 375.00 | 0.00% |
| Per half year from month of issue | Standard Rated | 200.00 | 200.00 | 0.00% |
| Per quarter from month of issue | Standard Rated | 110.00 | 110.00 | 0.00% |
| Replacement / amendment season tickets | Standard Rated | 10.00 | 10.00 | 0.00% |
| Cancellation of PCN were permit incorrectly displayed | Standard Rated | 10.00 | 10.00 | 0.00% |
| Per month (valid 1st day of month) | Standard Rated | 40.00 | 40.00 | 0.00% |
| Staff season ticket | | | | |
| Per month direct debit (for full year permit only) | Standard Rated | 31.25 | 31.25 | 0.00% |
| Season tickets (long stay plus Castle car park) | | | | |
| Per year | Standard Rated | 500.00 | 500.00 | 0.00% |
| Per month for direct debit | Standard Rated | 41.67 | 41.67 | 0.00% |
| Residents parking season ticket (restricted availability) | | | | |
| Long stay per year | Standard Rated | 50.00 | 50.00 | 0.00% |
| Car park fines | | | | |
| Higher charge fines* | Non-Business | 70.00 | 70.00 | 0.00% |
| Lower charge fines* | Non-Business | 50.00 | 50.00 | 0.00% |
| Electric charging | | | | |
| Electric vehicle charging per KWH | Standard Rated | POA | POA | 0.00% |
| Advertising on car park tickets – please contact 01455 255626 | | | | |
| | Standard Rated | POA | POA | 0.00% |
| * Fines reduced by 50% for prompt payment (14 days) | | | | |
| Commercial display on car parks | | | | |
| Per day | Exempt | POA | POA | 0.00% |

| Category | VAT | 2022/23 | 2023/24 | % increase | |
|---|--------------------------------|-------------------|-------------------|------------|---------|
| | | £ | £ | | |
| Environment health | | | | | |
| Pest control | | | | | |
| Domestic | | | | | |
| Rats | Standard Rated | 20.00 | 20.00 | 0.00% | |
| Mice | Standard Rated | 54.60 | 60.00 | 9.89% | |
| Insects per treatment | Standard Rated | 54.60 | 60.00 | 9.89% | |
| Insects per call-out where treatment not necessary | Standard Rated | 27.30 | 30.00 | 9.89% | |
| Treatment of mice and insects for persons in receipt of eligible benefit | Standard Rated | 27.30 | 30.00 | 9.89% | |
| Wasp treatment for 1 nest | Standard Rated | 54.60 | 60.00 | 9.89% | |
| Wasp treatment per each additional nest | Standard Rated | 27.30 | 30.00 | 9.89% | |
| Wasp treatment for 1 nest for persons in receipt of eligible benefit | Standard Rated | 27.30 | 30.00 | 9.89% | |
| Wasp treatment per each additional nest for persons in receipt of eligible benefit | Standard Rated | 13.65 | 15.00 | 9.89% | |
| Business | | | | | |
| Insects and rodents – labour per hour or part thereof | Standard Rated | 62.10 | 68.30 | 9.98% | |
| Materials | Standard Rated | Cost + 40% | Cost + 40% | - | |
| Minimum charge | Standard Rated | 83.90 | 92.30 | 10.01% | |
| Insects per call - out where treatment not necessary | Standard Rated | 41.98 | 46.20 | 10.05% | |
| Stray dogs | | | | | |
| Kennelling | Per day | Non-Business | 18.70 | 20.55 | 9.89% |
| | Per occurrence (statutory fee) | Non-Business | 25.00 | 25.00 | 0.00% |
| Microchipping | Event charges | Standard Rated | 15.00 | 20.00 | 33.33% |
| | Home visit | Standard Rated | 20.00 | 47.58 | 137.90% |
| Refuse collection | | | | | |
| Bulky item collection - 50% reduction available for those on benefits | | | | | |
| Upholstered seating (POP's) item – up to 2 items or less | Non-Business | | 35.00 | 0.00% | |
| Each additional Upholstered seating item (POP's) max 5 per collection | Non-Business | | 15.00 | 0.00% | |
| General items (excluding POP's) - up to 3 items | Non-Business | | 35.00 | 0.00% | |
| Each additional general item (excluding POP's) max 5 per collection | Non-Business | | 10.00 | 0.00% | |
| Refuse collection | | | | | |
| Garden waste collection (annual subscription per bin) | Non-Business | 35.00 | 37.50 | 7.14% | |
| Replacement bin (lost/stolen/damaged or removed due a sec 46 EPA contravention) | Non-Business | 39.70 | 43.70 | 10.08% | |
| 1 new bin (new occupancy) | Non-Business | 25.50 | 28.00 | 9.80% | |
| 2 new bins (new occupancy) | Non-Business | 50.95 | 56.00 | 9.91% | |
| Trade waste refuse 1100 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade waste refuse 660 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade waste refuse 240 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade waste recycling 1100 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade waste recycling 660 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade waste recycling 240 litre wheeled bin | Non-Business | POA | POA | 0.00% | |
| Trade bag (town centre only) | Non-Business | POA | POA | 0.00% | |
| Bin installation (additional to contract) | | | | | |
| Bin installation | Standard Rated | POA | POA | 0.00% | |
| Empty additional bin (per bin per occasion) | Standard Rated | POA | POA | 0.00% | |
| Sweeper hire | Standard Rated | POA | POA | 0.00% | |
| Asbestos removal and disposal | Standard Rated | POA | POA | 0.00% | |
| Noise nuisance | | | | | |
| Return of audio equipment seized | Non-Business | 176.45 | 200.00 | 13.35% | |
| Silencing of alarms requiring warrant (any contractors costs to be charged in addition) | Non-Business | 148.20 | 333.06 | 124.74% | |
| Silencing of alarms without warrant (any contractors costs to be charged in addition) | Non-Business | 75.40 | 190.32 | 152.41% | |
| Works in default - recovery of costs | Non-Business | Cost + 30% | Cost + 40% | - | |
| Other miscellaneous charges | | | | | |
| Food hygiene courses | Non-Business | 52.00 | 55.00 | 5.77% | |
| Food surrender | | | | | |
| Certification fee | Non-Business | 105.00 | 115.00 | 9.52% | |
| Plus transport for disposal | Non-Business | At cost | At Cost | - | |
| Food register per sheet | Non-Business | 30.00 | 30.00 | 0.00% | |
| Food Export Certificate | Non-Business | 105.00 | 115.00 | 9.52% | |
| Safer food better business pack | Non-Business | 15.00 | 15.00 | 0.00% | |
| Safer food better business diary refill | Non-Business | 10.00 | 10.00 | 0.00% | |
| Whole register | Non-Business | 400.00 | 400.00 | 0.00% | |
| Confirmation certificate for immigration of food business details | Non-Business | 60.00 | 65.00 | 8.33% | |
| Contaminated land enquiries | Non-Business | 77.00 | 95.16 | 0.00% | |
| Register of permits / authorisations | Non-Business | 71.35 | 78.49 | 10.01% | |
| Public register - copies of summaries | Non-Business | 30.20 | 33.22 | 10.00% | |
| Radar keys (disabled access to toilets) - purchase price | Non-Business | - | - | - | |
| Analysis fees - swimming pool water samples | Standard Rated | 46.10 | 50.00 | 8.46% | |
| Health and safety statement of facts | Non-Business | £48 /hour | £48 /Hour | 4.35% | |
| Recharge of officer time | Non-Business | Direct cost + 40% | Direct Cost + 40% | - | |
| Replacement certificates | | 20.00 | 22.00 | 10.00% | |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|-------------------------------------|--------------|-------------------------------|-------------------------------|------------|
| Private water supply charges | | | | |
| Commercial premises risk assessment | Non-Business | £43/hour | £50/hour | 16.28% |
| Simple domestic sample analysis | Non-Business | At cost plus £20 admin fee | At Cost plus £22 admin fee | - |

| Category | VAT | 2022/23 | | 2023/24 | | % increase |
|--|--------------|---------------------------|---|---------------------------|---|------------|
| | | £ | £ | £ | £ | |
| Clean neighbourhoods - fixed penalty notices - statutory charges | | | | | | |
| | | Payments after 10 days | Reduction for Early Payment (10 days) | Payments after 10 days | Reduction for Early Payment (10 days) | |
| Nuisance parking | Non-Business | 100.00 | 80.00 | 100.00 | 80.00 | - |
| Abandoning a vehicle | Non-Business | 200.00 | 180.00 | 200.00 | 180.00 | - |
| Litter | Non-Business | 150.00 | 100.00 | 150.00 | 100.00 | - |
| Unauthorised distribution of literature on designated land | Non-Business | 150.00 | 100.00 | 150.00 | 100.00 | - |
| Graffiti and fly posting | Non-Business | 150.00 | 100.00 | 150.00 | 100.00 | - |
| Failure to produce authority (waste transfer notes) | Non-Business | 300.00 | 230.00 | 300.00 | 230.00 | - |
| Failure to furnish documentation (waste carriers licence) | Non-Business | 300.00 | 230.00 | 300.00 | 230.00 | - |
| Offences in relation to waste receptacles | Non-Business | 60.00 | 40.00 | 60.00 | 40.00 | - |
| Allowing a dog to foul in a public place | Non-Business | 50.00 | 50.00 | 50.00 | 50.00 | - |
| Failure to comply with a community protection notice, under the Anti-Social Behaviour, Crime and Policing Act 2014 | Non-Business | 100.00 | 80.00 | 100.00 | 80.00 | - |
| Duty of care | Non-Business | 400.00 | 200.00 | 400.00 | 200.00 | - |
| Littering from vehicles | Non-Business | 150.00 | 100.00 | 150.00 | 100.00 | - |
| Breach of public spaces protection order, under the Anti-social Behaviour, Crime and Policing Act 2014 | Non-Business | 100.00 | 80.00 | 100.00 | 80.00 | - |
| Fly tipping S33(1)(a) Environmental Protection Act 1990 | Non-Business | 400.00 | 200.00 | 400.00 | 200.00 | - |

| CATEGORY | 2022/23 | 2023/24 | % increase |
|--|----------------|----------------|-------------------|
| | £ | £ | |
| Leisure centre - (fees set by the external partner, Places Leisure Ltd) | | | |
| Swimming | | | |
| Adult | 5.10 | 5.50 | 7.84% |
| Senior (60 Plus) | 2.75 | 3.00 | 9.09% |
| Concession (inc. Junior Under 16, unemployed, student) | 2.75 | 3.00 | 9.09% |
| Disabled | No charge | No charge | - |
| Spectator | No charge | No charge | - |
| Pool hire | | | |
| Private hire – main pool (per 1 hour whole pool) | 86.00 | 96.00 | 11.63% |
| Private hire – main pool (per 1 hour per lane) | 10.75 | 12.00 | 11.63% |
| Private hire – community pool (per 1 hour) | 50.00 | 55.80 | 11.60% |
| Fitness and health casual | | | |
| Gym induction | 17.50 | 18.70 | 6.86% |
| Gym session concession (9.00am – 5.00pm only) | 5.00 | 5.35 | 7.00% |
| GP referral / heartsmart session | 2.75 | 2.95 | 7.27% |
| Sports halls and courts | | | |
| Adult badminton court | 9.40 | 10.10 | 7.45% |
| Concession (off peak only) badminton | 5.00 | 5.35 | 7.00% |
| Half main hall hire | 45.90 | 49.10 | 6.97% |
| Concession (off peak only) half main hall | 21.85 | 23.40 | 7.09% |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--|----------------|--------------|--------------|------------|
| Markets | | | | |
| Market stall licenced trader | | | | |
| New traders to be charged half price on first stall for a period of four weeks | | | | |
| Saturday zone A | Exempt | 24.00 | 24.00 | - |
| Second stall | Exempt | 18.00 | 18.00 | - |
| Third and all subsequent stalls | Exempt | 12.00 | 12.00 | - |
| Monday zone A | Exempt | 19.40 | 19.40 | - |
| Second stall | Exempt | 14.55 | 14.55 | - |
| Third and all subsequent stalls | Exempt | 9.70 | 9.70 | - |
| Friday zone A | Exempt | 19.40 | 19.40 | - |
| Second stall | Exempt | 14.55 | 14.55 | - |
| Third and all subsequent stalls | Exempt | 9.70 | 9.70 | - |
| Saturday zone B | Exempt | 12.00 | 12.00 | - |
| Second stall | Exempt | 9.00 | 9.00 | - |
| Third and all subsequent stalls | Exempt | 6.00 | 6.00 | - |
| Monday zone B | Exempt | 9.70 | 9.70 | - |
| Second stall | Exempt | 7.28 | 7.28 | - |
| Third and all subsequent stalls | Exempt | 4.85 | 4.85 | - |
| Friday zone B | Exempt | 9.70 | 9.70 | - |
| Second stall | Exempt | 7.28 | 7.28 | - |
| Third and all subsequent stalls | Exempt | 4.85 | 4.85 | - |
| Market stall casual trader | | | | |
| Saturday zone A | Exempt | 29.00 | 29.00 | - |
| Monday zone A | Exempt | 23.50 | 23.50 | - |
| Friday zone A | Exempt | 23.50 | 23.50 | - |
| Saturday zone B | Exempt | 14.50 | 14.50 | - |
| Monday zone B | Exempt | 11.75 | 11.75 | - |
| Friday zone B | Exempt | 11.75 | 11.75 | - |
| Saturday zone C | Exempt | 7.25 | 7.25 | - |
| Monday zone C | Exempt | 5.87 | 5.87 | - |
| Friday zone C | Exempt | 5.87 | 5.87 | - |
| Charity stall | Non-Business | 5.87 | 5.87 | - |
| Friday street trading consents per pitch | Non-Business | 23.50 | 23.50 | - |
| Saturday bric a brac (in zone B) | Exempt | 10.00 | 11.00 | 10.00% |
| Monday bric a brac (in zone B) | Exempt | 10.00 | 11.00 | 10.00% |
| Friday bric a brac (in zone B) | Exempt | 10.00 | 11.00 | 10.00% |
| Town centre commercial displays | Standard Rated | POA | POA | - |
| Town centre large commercial displays (over 6m length over 3m width) | Standard Rated | £190 per day | £195 per day | 2.63% |
| Commercial rents | | | | |
| Rent of industrial unit | Exempt | POA | POA | - |
| Rent unit at Greenfields site | Standard Rated | POA | POA | - |
| Rent of space in Atkins Building | Standard Rated | POA | POA | - |
| Rent of retail shops | Exempt | POA | POA | - |
| Miscellaneous | | | | |
| Copies of building regulations and planning approvals | | | | |
| Extensive researching of planning history of site or premises | Non-Business | 65.20 | 65.20 | - |
| Photocopying of other documentation | | | | |
| Per A4 sheet | Zero Rated | 10p + p&p | 10p + p&p | - |
| Per A3 sheet | Zero Rated | 10p + p&p | 10p + p&p | - |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--------------------|----------------|--------------|--------------|------------|
| Other | | | | |
| Aerial photography | Standard Rated | POA | POA | - |

Pre planning application advice

| | | | | |
|--|----------------|----------|----------|--------|
| Householder pre-application advice | Standard Rated | 87.55 | 96.30 | 9.99% |
| Major strategic development (planning performance agreement) | Standard Rated | POA | POA | - |
| Major development (large residential, retail, leisure, employment) pre-application advice | Standard Rated | 5,460.00 | 6,000.00 | 9.89% |
| Additional meeting and advice note | Standard Rated | 927.00 | 1,019.00 | 9.92% |
| Major development (50-99 dwellings or 5,000-9,999 m2) pre-application advice | Standard Rated | 3,670.00 | 4,035.00 | 9.95% |
| Additional meeting and / or advice note | Standard Rated | 515.00 | 566.00 | 9.90% |
| Major development (10-49 dwellings or 1,000-4,999 m2) pre-application advice | Standard Rated | 2,360.00 | 2,596.00 | 10.00% |
| Additional meeting and / or advice note | Standard Rated | 515.00 | 566.00 | 9.90% |
| Minor development (5-9 dwellings or 500-999 m2) pre-application advice | Standard Rated | 1,030.00 | 1,133.00 | 10.00% |
| Additional meeting and / or advice note | Standard Rated | 123.60 | 135.95 | 9.99% |
| Minor development (1-4 dwellings, agricultural, change of use or other minor development) pre-application advice | Standard Rated | 391.40 | 430.50 | 9.99% |
| Additional meeting and advice note | Standard Rated | 123.60 | 135.95 | 9.99% |
| Commercial pre-application advice | Standard Rated | POA | POA | - |

Local land charges

The land charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.

Please contact Blaby District Council land charges department for further information or to order your land charges search

| Category | VAT | 2022/23 | 2023/24 | % increase |
|---|----------------|---------|---------|------------|
| Building control | | | | |
| Building regulation application charges - please ring 01455 255677 | | | | |
| Building control hourly rate | Standard Rated | 70.18 | 72.99 | 4.00% |
| Written confirmation of works exempt from building regulations | Non-Business | 35.09 | 36.49 | 3.99% |
| Written confirmation of non-existence of building regulations record | Standard Rated | 35.09 | 36.49 | 3.99% |
| Written confirmation of completion of work to which building regulations applied | Standard Rated | 35.09 | 36.49 | 3.99% |
| Extensive search of building control history for site or premises (per hour) | Standard Rated | 70.18 | 72.99 | 4.00% |
| Completion application for a closed application (reactivation of application and 1 inspection) | Standard Rated | 70.18 | 72.99 | 4.00% |
| Additional inspections on a reactivated application (per inspection) | Standard Rated | 70.18 | 72.99 | 4.00% |
| Building control surveyor attendance at emergency incident/enforcement (per hour) | Non-Business | 70.18 | 72.99 | 4.00% |
| Building control surveyor attendance at emergency incident out of hours (per hour) | Non-Business | 105.26 | 109.47 | 4.00% |
| Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document) | Non-Business | 70.18 | 72.99 | 4.00% |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|---|----------------|--------------|--------------|------------|
| Groby Community Centre | | | | |
| Whole building | | | | |
| 3 hour session | Exempt | 46.90 | 51.59 | 10.00% |
| Small room | | | | |
| 3 hour session | Exempt | 23.50 | 25.85 | 10.01% |
| Discounts | | | | |
| Registered charities (must quote registration number) | | 70% | 70% | - |
| Approved elderly persons' organisations | | 70% | 70% | - |
| Regular users – minimum usage 1 booking per week | | | | |
| Booked quarterly in advance with no cancellation permitted | | 10% | 10% | - |
| Letting of garages and garage plots (HRA) | | | | |
| Garage plots per annum | | | | |
| Private owners | Standard Rated | 52.22 | 57.44 | 10.00% |
| Council house residents if let within proximity of residence | Non-Business | 43.60 | 47.96 | 10.00% |
| Garages (council tenants) | Non-Business | 246.95 | 271.65 | 10.00% |
| Garages (non council tenants) | Standard Rated | 296.40 | 326.04 | 10.00% |
| Garages (council tenants) not let within proximity of residence | Standard Rated | 296.40 | 326.04 | 10.00% |
| Other housing charges (HRA) | | | | |
| Warden assisted accommodation | | | | |
| Guest room charge per night | Standard Rated | 11.01 | 12.11 | 9.99% |
| Warden assistance alarm connection | | | | |
| Lifeline (weekly charge) | Standard Rated | 5.42 | 5.96 | 9.95% |
| Lifeline for registered Disabled (weekly charge) | Exempt | 4.51 | 4.96 | 9.97% |
| Central control connection (weekly charge) | Standard Rated | 2.20 | 2.41 | 9.67% |
| Other housing charges (private sector) | | | | |
| Accommodation certificate | Standard Rated | 150.00 | 160.00 | 6.67% |
| Service of housing act notices - recovery of cost | Non-Business | POA | POA | - |
| Housing - mandatory HMO licensing - recovery of cost | Non-Business | POA | POA | - |
| Sheltered housing - service charges | | | | |
| Ambion Court | Non-Business | 15.00 | 16.50 | 10.00% |
| Ambion Court Guest Room (per night) | Non-Business | | 35.00 | - |
| Hereford Way | Non-Business | 11.65 | 12.80 | 9.83% |
| Clarendon House | Non-Business | 15.00 | 16.50 | 10.00% |
| Queensway | Non-Business | 12.70 | 13.95 | 9.84% |
| Castle Court | Non-Business | 15.00 | 16.50 | 10.00% |
| Mayflower Court | Non-Business | 15.00 | 16.50 | 10.00% |
| Royal Court | Non-Business | 10.05 | 11.05 | 9.90% |
| Centurion Court | Non-Business | 15.00 | 16.50 | 10.00% |
| St Giles Close | Non-Business | 9.15 | 10.05 | 9.78% |
| Armada Court | Non-Business | 12.45 | 13.70 | 10.00% |
| Tom Eatough Court | Non-Business | 15.00 | 16.50 | 10.00% |
| Bed and breakfast charges (homeless) | | | | |
| Households on JSA/IS (weekly charge) | Standard Rated | 14.55 | 16.00 | 9.97% |
| Employed households (daily charge) | Standard Rated | 14.55 | 16.00 | 9.97% |
| Each additional member of household (weekly charge) | Standard Rated | 3.60 | 3.96 | 10.00% |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|--|------------|--------------|--------------|------------|
| Publication list | | | | |
| Hinckley & Bosworth local plan * | Zero Rated | 76.00 | 83.60 | 10.00% |
| Local plan documents | | | | |
| Local development scheme | Zero Rated | 13.15 | 14.47 | 10.04% |
| Statement of community involvement | Zero Rated | 13.15 | 14.47 | 10.04% |
| Authority monitoring report | Zero Rated | 13.15 | 14.47 | 10.04% |
| Residential land availability statement | Zero Rated | 13.15 | 14.47 | 10.04% |
| Employment land availability monitoring statement | Zero Rated | 13.15 | 14.47 | 10.04% |
| Core strategy (December 2009) plus sustainability appraisal | Zero Rated | 29.65 | 32.62 | 10.02% |
| Core strategy inspectors report | Zero Rated | 13.15 | 14.47 | 10.04% |
| Site allocations and generic development control policies DPD preferred options | Zero Rated | 75.85 | 83.44 | 10.01% |
| Site allocations and development management policies DPD pre-submission version | Zero Rated | 75.85 | 83.44 | 10.01% |
| Hinckley Town Centre area action plan (March 2011) plus sustainability appraisal | Zero Rated | 28.60 | 31.46 | 10.00% |
| Earl Shilton and Barwell area action plan preferred option (January 2011) plus sustainability appraisal | Zero Rated | 35.20 | 38.72 | 10.00% |
| Earl Shilton and Barwell area action plan pre-submission version (July 2013) plus sustainability appraisal | Zero Rated | 35.25 | 38.78 | 10.01% |
| Earl Shilton and Barwell area action plan (September 2014) plus sustainability appraisal | Zero Rated | 35.25 | 38.78 | 10.01% |
| Earl Shilton and Barwell area action plan inspectors report | Zero Rated | 13.15 | 14.47 | 10.04% |
| Local plan review scope, issues and options consultation document (2018) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Local plan review new directions for growth consultation document (2019) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Sustainability appraisal scoping report (2017) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Village design statements (various) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Neighbourhood plans (various) | Zero Rated | 35.20 | 38.72 | 10.00% |
| The good design guide SPD | Zero Rated | 47.30 | 52.03 | 10.00% |
| Hinckley town centre public realm masterplan | Zero Rated | 47.30 | 52.03 | 10.00% |
| Other documents | | | | |
| Employment land and premises study | Zero Rated | 35.25 | 38.78 | 10.01% |
| Leicester & Leicestershire employment land study | Zero Rated | 35.25 | 38.78 | 10.01% |
| Green infrastructure study | Zero Rated | 35.25 | 38.78 | 10.01% |
| Strategic flood risk assessment | Zero Rated | 35.25 | 38.78 | 10.01% |
| Biodiversity assessment | Zero Rated | 29.70 | 32.67 | 10.00% |
| Areas of separation review (March 2012) | Zero Rated | 23.10 | 25.41 | 10.00% |
| District, local and neighbourhood centre review | Zero Rated | 13.15 | 14.47 | 10.04% |
| Green wedge review (Hinckley urban area or Rothley Brook) | Zero Rated | 23.10 | 25.41 | 10.00% |
| Green wedge allocations topic paper (July 2012) assessment of new areas | Zero Rated | 23.10 | 25.41 | 10.00% |
| Open space study | Zero Rated | 47.25 | 51.98 | 10.01% |
| Community facilities review | Zero Rated | 23.10 | 25.41 | 10.00% |
| Settlement hierarchy review | Zero Rated | 23.10 | 25.41 | 10.00% |
| Gypsy & traveller accommodation needs assessment | Zero Rated | 23.10 | 25.41 | 10.00% |
| Extended phase 1 habitat survey | Zero Rated | 47.30 | 52.03 | 10.00% |
| Strategic housing land availability assessment | Zero Rated | 12.10 | 13.31 | 10.00% |
| Renewable energy capacity study | Zero Rated | 35.25 | 38.78 | 10.01% |
| Housing and economic development needs assessment | Zero Rated | 44.00 | 48.40 | 10.00% |
| Landscape character assessment and landscape sensitivity analysis | Zero Rated | 70.15 | 77.17 | 10.01% |
| Town and district centre study | Zero Rated | 70.15 | 77.17 | 10.01% |
| Strategic housing and employment land availability assessment (SHELAA) | Zero Rated | 12.05 | 13.26 | 10.04% |
| Car parking assessment of Hinckley town centre | Zero Rated | 33.00 | 36.30 | 10.00% |
| Playing pitch strategy | Zero Rated | 35.25 | 38.78 | 10.01% |
| Housing needs study | Zero Rated | 35.25 | 38.78 | 10.01% |
| Infrastructure capacity study (*estimated completion spring 2024) | Zero Rated | 70.15 | 77.17 | 10.01% |
| Agricultural land study | Zero Rated | 35.25 | 38.78 | 10.01% |
| LLITM transport modelling (*estimated completion spring 2024) | Zero Rated | 47.25 | 51.98 | 10.01% |
| Indoor sports facilities | Zero Rated | 35.25 | 38.78 | 10.01% |
| Economic regeneration | | | | |
| Hinckley & Bosworth economic regeneration strategy (2021 - 2025) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Conservation | | | | |
| Conservation area appraisals (various) | Zero Rated | 13.15 | 14.47 | 10.04% |
| Heritage strategy and action plan | Zero Rated | 35.25 | 38.78 | 10.01% |

Note: - All publications are subject to an additional charge for postage and packing

Note: - * 50% discount for local residents and voluntary organisations

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|---|--------------|---------------------|---------------------|------------|
| Street naming and numbering | | | | |
| Renaming/renumbering of existing property | Non-business | £50 each | £50 each | - |
| Naming/numbering of one to five properties | Non-business | £50 each | £50 each | - |
| Naming/numbering of more than five properties | Non-business | £30 each additional | £30 each additional | - |
| Naming of a street | Non-business | £170 each | £170 each | - |
| Change to a development after notification (administration fee) | Non-business | 60.00 | 60.00 | - |
| Change to a development after notification | Non-business | £25 per plot | £25 per plot | - |
| Street re-naming at residents request | Non-business | 260.00 | 260.00 | - |
| Written confirmation of postal address details | Non-business | 30.00 | 30.00 | - |
| Numbering of new flat complex | Non-business | £35 per flat | £35 per flat | - |

| Category | VAT | 2022/23 £ | 2023/24 £ | % increase |
|---|----------------|--------------|--------------|------------|
| Register of electors – statutory fees | | | | |
| Purchase of register in data format (per request) | Standard Rated | 20.00 | 20.00 | - |
| (per 1000 or part there of) | Standard Rated | 1.50 | 1.50 | - |
| Purchase of register in printed format (per request) | Zero Rated | 10.00 | 10.00 | - |
| (per 1000 or part there of) | Zero Rated | 5.00 | 5.00 | - |
| Purchase of the (printed) marked register per request | Zero Rated | 10.00 | 10.00 | - |
| (per 1000 or part there of - data format) | Zero Rated | 1.00 | 1.00 | - |
| (per 1000 or part there of - paper format) | Zero Rated | 2.00 | 2.00 | - |
| Reprographic charges | | | | |
| Photocopies for members of staff and parish councils | | | | |
| A4 per sheet – black and white | Standard Rated | 4p / copy | 4p / copy | - |
| A4 per sheet – colour | Standard Rated | 7p / copy | 8p / copy | 11.43% |
| A3 per sheet – black and white | Standard Rated | 8p / copy | 9p / copy | 11.25% |
| A3 per sheet – colour | Standard Rated | 14p / copy | 15p / copy | 10.71% |
| Miscellaneous | | | | |
| Agendas per copy | | | | |
| Council | Zero Rated | 11.00 | 12.10 | 10.00% |
| Planning | Zero Rated | 11.00 | 12.10 | 10.00% |
| Other committees | Zero Rated | 5.40 | 5.94 | 10.00% |
| Photocopies of parts of reports and other documents | | | | |
| 1 copy A4 | Standard Rated | 0.10 | 0.11 | 10.00% |
| 1 copy A3 | Standard Rated | 0.20 | 0.22 | 10.00% |
| Published statement of accounts | Zero Rated | £11 + p&p | £11 + p&p | - |

| Category | VAT | 2022/23 £ | 2022/23 £ | 2023/24 £ | 2023/24 £ | % increase |
|---|----------------|----------------------------------|-------------------|----------------------------------|-------------------|------------------|
| Legal services | | | | | | |
| Miscellaneous agreements | | | | | | |
| Retrospective consent (ex council properties) | Zero Rated | 130.00 | | 143.00 | | 10.00% |
| Recharge of legal costs for Section 106 Agreements or unilateral undertakings | Non-Business | At cost minimum fee £2,000 | | At cost minimum fee £2,200 | | - |
| S106 Agreement shortform unilateral undertaking | Non-Business | At cost minimum fee £350 | | At cost minimum fee £385 | | - |
| Variation of S106 agreement or unilateral undertakings | Non-Business | At cost minimum fee £750 | | At cost minimum fee £825 | | - |
| Preparation of lease for industrial unit / shop (includes lease renewal) | Exempt | 300.00 | | 330.00 | | 10.00% |
| Preparation of lease for Greenfields / Atkins (incl lease renewal) | Exempt | 300.00 | | 330.00 | | 10.00% |
| Preparation of lease for Crescent Estate | Exempt | 350.00 | | 385.00 | | 10.00% |
| Preparation of non standard lease | Exempt | At cost minimum fee £490 | | At cost minimum fee £539 | | - |
| Sitting out license | Exempt | 250.00 | | 275.00 | | 10.00% |
| License to occupy | Exempt | 250.00 | | 275.00 | | 10.00% |
| Preparation of deed of licence / variation of a term of lease | Exempt | 250.00 | | 275.00 | | 10.00% |
| Surrender of lease | Exempt | 390.00 | | 429.00 | | 10.00% |
| Licence to assign | Exempt | 390.00 | | 429.00 | | 10.00% |
| Recharge of costs for sale / purchase of land | Exempt | At cost minimum fee £410 | | At cost minimum fee £451 | | - |
| Preparation of a deed of release of a restrictive covenant | Standard Rated | 260.00 | | 286.00 | | 10.00% |
| Open space land adoption | Exempt | At cost minimum fee £800 | | At cost minimum fee £880 | | - |
| Data protection subject to access request (statutory maximum) | Non-Business | 10.00 | | 11.00 | | 10.00% |
| Deed of dedication | Non-Business | 300.00 | | 330.00 | | 10.00% |
| Deed of rectification (nil charge if council in error) | Standard Rated | 280.00 | | 308.00 | | 10.00% |
| Right of way (standard easement) | Non-Business | 250.00 | | 275.00 | | 10.00% |
| Retrospective consent (RTB properties) | Non-Business | 120.00 | | 132.00 | | 10.00% |
| Postponement of charge (RTB properties) | Non-Business | 120.00 | | 132.00 | | 10.00% |
| Right of First Refusal | Non-Business | 120.00 | | 132.00 | | 10.00% |
| Licence authorising change of use | Non-Business | 243.00 | | 267.30 | | 10.00% |
| Grazing licences | Zero Rated | 120.00 | | 132.00 | | 10.00% |
| Deed of variation of leases | Standard Rated | 350.00 | | 385.00 | | 10.00% |
| JCT minor works contract | Non-Business | 109.00 | | 120.00 | | 10.09% |
| Sealing fee | Non-Business | 20.75 | | 22.80 | | 9.88% |
| Leasehold Enquires - Form LPE1 | Standard Rated | 110.00 | | 110.00 | | - |
| Notice fee (Notice of Assignment/Mortgage) | Standard Rated | 50.00 | | 55.00 | | 10.00% |
| Mortgage questionnaire | Zero Rated | 92.70 | | 102.00 | | 10.03% |
| Sealing fee for mortgages (redemption) | Zero Rated | 82.00 | | 90.20 | | 10.00% |
| Charge for diversion / extinguishment of public rights of way | | | FIRST PATH | EACH ADD. | FIRST PATH | EACH ADD. |
| Stage 1 (preliminary consultation) | Non-Business | 880.00 | 260.00 | 968.00 | 286.00 | 10.00% |
| Stage 2 (making order) | Non-Business | 352.00 | 103.50 | 387.20 | 113.85 | 10.00% |
| Stage 3 (submission to secretary of state where order opposed) | Non-Business | 413.00 | 103.50 | 454.30 | 113.85 | 10.00% |
| Stage 4 (confirmation of order) | Non-Business | 207.00 | 61.50 | 227.70 | 67.65 | 10.00% |

Note: - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage

| | | | | | | |
|--------------------------------|--------------|--------|--|--------|--|--------|
| Temporary Road Closures | Non-Business | 175.00 | | 192.50 | | 10.00% |
|--------------------------------|--------------|--------|--|--------|--|--------|

Hinckley & Bosworth Borough Council

Town and Country Planning Fees Applications - fees and charges

| Outline Applications | | |
|---|--|---|
| £462 per 0.1 hectare for sites up to and including 0.5 hectares | Not more than 0.5 hectares | £578 per 0.1 hectare |
| | Between 0.5 hectares and 2.5 hectares | £624 per 0.1 hectare |
| £11,432 + £138 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000 | More than 2.5 hectares | £15,433 + £186 per 0.1 hectare |
| Householders Application | | |
| Alterations/extensions to a single dwellinghouse , including works within boundary | Single dwelling house | £258 |
| Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent) | | |
| Alterations/extensions to two or more dwellinghouses , including works within boundary | Two or more dwellinghouses (or two or more flats) | £509 |
| New dwellinghouses (up to 10) | New dwellinghouses (not more than 50) | £578 |
| New dwellinghouses (10-50) | New dwellinghouses (between 10 and 50) | £624 |
| New dwellinghouses (for more than 50) £22,859 + £138 per additional dwellinghouse in excess of 50 up to a maximum fee of £300,000 | New dwellinghouses (more than 50) | £30,860 + £186 per additional dwelling in excess of 50 up to a maximum of £405,000 |
| Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery): | | |
| Gross floor space to be created by the development | No increase in gross floor space or no more than 40 sq m | £293 |
| Gross floor space to be created by the development | More than 40 sq m but no more than 1000 sq m | £578 for each 75sqm |
| Gross floor space to be created by the development | More than 1000 sq m but no more than 3,750 sq m | £624 for each 75sqm |
| Gross floor space to be created by the development | More than 3750 sqm | £30,860 + £186 per each 75sqm above 3750sqm subject to a maximum of £405,000 |
| Erection of buildings (on land used for agriculture for agricultural purposes) | | |
| Gross floor space to be created by the development | Not more than 465 sq m | £120 |
| Gross floor space to be created by the development | More than 465 sq m but not more than 540 sq m | £578 |
| Gross floor space to be created by the development | More than 540 sqm but not more than 1000sqm | £578 + £578 for each 75sqm above 540sqm |
| Gross floor space to be created by the development | More than 1000 sq m but not more than 4,215 sq m | £624 + £624 for each 75sqm above 1000sqm |
| Gross floor space to be created by the development | More than 4,215 sq m | £30,860 + £186 per each 75sqm above 4215sqm subject to a maximum of £405,000 |
| Erection of glasshouses (on land used for the purpose of agriculture) | | |
| Gross floor space to be created by the development | Not more than 465 sq m | £120 |
| Gross floor space to be created by the development | More than 465 sq m but less than 1000sqm | £3,225 |
| Gross floor space to be created by the development | More than 1000sqm | £3,483 |
| Erection/alterations/replacement of plant and machinery | | |
| Site area | Not more than 1 hectare | £578 for each 0.1 hectare (or part thereof) |
| Site area | Not more than 5 hectares | £624 for each 0.1 hectare (or part thereof) |
| Site area | More than 5 hectares | £30,860 + £186 per each 0.1 hectare above 5 hectares subject to a maximum of £405,000 |

| Applications other than Building Works | | |
|---|----------------------------|--|
| Car parks, service roads or other accesses | For existing uses | £293 |
| Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) | | |
| Site area | Not more than 15 hectares | £316 for each 0.1 hectare (or part thereof) |
| Site area | More than 15 hectares | £47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300 |
| Operations connected with exploratory drilling for oil or natural gas | | |
| Site area | Not more than 7.5 hectares | £686 for each 0.1 hectare (or part thereof) |
| Site area | More than 7.5 hectares | £51,395 + £204 for each 0.1 hectare in excess of 7.5 hectares up to a maximum of £405,000 |
| Operations (other than exploratory drilling) for the winning and working of oil or natural gas | | |
| Site area | Not more than 15 hectares | £347 for each 0.1 hectare (or part thereof) |
| Site area | More than 15 hectares | £52,002 + £204 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300 |
| Other operations (winning and working of minerals) excluding oil and natural gas | | |
| Site area | Not more than 15 hectares | £316 for each 0.1 hectare (or part thereof) |
| Site area | More than 15 hectares | £47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300 |
| Other operations (not coming within any of the above categories) | | |
| Site area | Any site area | £293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535 |
| Lawful Development Certificate | | |
| Existing use or operation | | Same as Full |
| Existing use or operation - lawful not to comply with any condition or limitation | | £293 |
| Proposed use or operation | | Half the normal planning fee |
| Prior Approval | | |
| Agricultural and Forestry buildings & operations or demolition of buildings | | £120 |
| Communications (previously referred to as 'Telecommunications Code Systems Operators') | | £578 |
| Proposed Change of Use to State Funded School or Registered Nursery | | £120 |
| Proposed Change of Use to Agricultural Building to a State Funded School or Registered Nursery | | £120 |
| Proposed Change of Use to Agricultural Building to a flexible use within Shops, Financial and Professional service, Restaurants and Cafes, Business, Storage or Distribution, Hotel, or Assembly or Leisure | | £120 |
| Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse) | | £120 |
| Proposed Change of Use to Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations | | £120 |
| Proposed Change of Use to Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations | | £258 |
| Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations | | £120 |
| Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations | | £258 |

| Prior Approval continued.... | | |
|--|-----------------------------|---|
| Notification for Prior Approval for a Change of use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3) | | £120 |
| Notification for Prior Approval for a Change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) | | £120 |
| Notification for Prior Approval for a Change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations | | £258 |
| Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3) | | £120 |
| Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3), and Associated Building Operations | | £258 |
| Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2) | | £120 |
| Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the curtilage of a Shop | | £120 |
| Notification for Prior Approval for the Temporary Use of Building or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with Use | | £120 |
| Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt | | £120 |
| Reserved Matters | | |
| Application for approval of reserved matters following outline approval | | £578 per dwelling up to 10 dwellings, £624 per dwelling for more than 10 but less than 50 dwellings, £30,860 + £186 for each dwelling in excess of 50 for 50+ dwellings, subject to a maximum of £405,000 |
| Approval/Variation/discharge of condition | | |
| Application for removal or variation of a condition following grant of planning permission | | £293 |
| Request for confirmation that one or more planning conditions have been complied with | | £43 per request for Householders otherwise £145 per request |
| Change of Use of a building to use as one or more separate dwellinghouses, or other cases | | |
| Number of dwellinghouses | Less than 10 | £578 for each |
| Number of dwellinghouses | Not more than 50 | £624 for each |
| Number of dwellinghouses | More than 50 dwellinghouses | £30,860 + £186 for each dwelling in excess of 50, subject to a maximum of £405,000 |
| Other Changes of Use of a building or land | | £578 |
| Advertising | | |
| Relating to the business on the premises | | £165 |
| Advance signs which are not situate on or visible from the site, directing the public to a business | | £165 |
| Other Advertisements | | £462 |
| Application for a Non-material Amendment Following a Grant of Planning Permission | | |
| Applications in respect of householder developments | | £43 |
| Applications in respect of other developments | | £293 |
| Application for Permission in Principle (valid from 1 June 2018) | | |
| Site area | | £503 for each 0.1 hectare (or part thereof) |

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| Concessions |
| Please note: Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable. |
| Exemptions from payment |
| An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing: |
| <ul style="list-style-type: none"> • Means of access to or within it for a disabled person who resident in it, or is proposing to take up residence in it; or • Facilities designed to secure that person's greater safety, health or comfort. |
| An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted. |
| Listed Building Consent |
| Planning permission for relevant demolition in a Conservation Area |
| Works to trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal |
| If the application is the first revision of an application for development of the same character or description on the same site by the same applicant: |
| when the giving notice of a decision on the earlier valid application expired |
| If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation |
| If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person |
| If the application for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question |
| If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) |
| Please note: Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable. |
| Exemptions from payment continued... |
| If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area |
| If the application is for a Certificate of Lawfulness of Proposed Works to a listed building |
| Prior Approval for a Proposed Larger Home Extension |
| Reduction to payments |
| If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £578 |
| If the application is being made on behalf of a parish or community council then the fee is 50% |
| If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50% |
| In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578 |
| If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50% |
| If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half the sum of the others |
| Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site. |
| If the fee for the divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, The fee should go to the authority that contains the larger part of the application site. |