



Hinckley & Bosworth  
Borough Council

# Scale of fees and charges



2024 / 2025

Operative from 1 April 2024

## Scale of fees and charges 2024/25

### Contents

	Page
VAT liability	1
.....	
Cemeteries	2
.....	
Green spaces and events	3
.....	
Allotments	3
.....	
Licences	4
.....	
Rival markets	6
.....	
Car Parks	7
.....	
Environmental health	8
.....	
Neighbourhood wardens	10
.....	
Leisure centre	11
.....	
Markets	12
.....	
Industrial estates	12
.....	
Miscellaneous	12
.....	
Local land charges	13
.....	
Housing	14
.....	
Strategic planning – publications	15
.....	
Corporate services - register of electors, reprographic charges	17
.....	
Legal - miscellaneous agreements	18
.....	
Planning fees	19
.....	

## Scale of Fees and Charges 2024/25

***The figures quoted in the Fees and Charges book are shown GROSS,  
i.e. including VAT where VAT is chargeable.***

### **VAT LIABILITY**

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4<sup>th</sup> January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Cemeteries</b>				
<b>Interments - Including natural burials</b>				
Of the body of a child up to the age of 18 yrs. inclusive.	Non-Business	No charge	No charge	-
Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply				
Of the body of a person whose age exceeded 18 yrs. (Inc. caskets and brick graves)				
Single depth grave	Non-Business	550.00	565.00	2.73%
Double depth	Non-Business	632.50	650.00	2.77%
Triple depth grave	Non-Business	726.00	750.00	3.31%
Existing Brick Grave (Turf & soil removal)	Non-Business	-	120.00	new
Of a cremated remains in a grave				
Casket depth / ashes scattered under turf	Non-Business	167.20	172.00	2.87%
Scattering of cremated remains in the Garden of Rest	Non-Business	126.50	130.00	2.77%
Sexton led interment - no funeral director (in addition to above charges)	Non-Business	42.90	44.00	2.56%
<b>Note:</b> - If resident outside special expense area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than ten years immediately prior to their death - where available, work in the cemeteries on Saturdays or Sundays will attract double fees				
<b>Exclusive rights of burial for 70 years</b>				
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/ashes interment)	Non-Business	385.00	400.00	3.90%
Casket plot 240 x 120cm (8'x 4') (Section J only, up to 4 caskets/ashes interment)	Non-Business	742.50	764.00	2.90%
Grave plot of a child up to the age of 18yrs (appropriate plot size) special expense area	Non-Business	No charge	No charge	-
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside special expense area, but within borough	Non-Business	247.50	255.00	3.03%
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside of the borough (double fees)	Non-Business	495.00	510.00	3.03%
<b>Note:</b> -should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (single fee for special expense area, double fees for outside the borough)				
Grave plot 240 x 120cm (8'x4')	Non-Business	742.50	764.00	2.90%
Reservation fee	Non-Business	129.80	134.00	3.24%
Reassignment / Transfer of Deed (If to spouse 50% reduction)	Non-Business	68.20	70.00	2.64%
Extension to ERoB 30yrs (1/2, 70yrs fee)	Non-Business	See above	See above	-
<b>Note:</b> - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply				
<b>Rights to erect memorial on a grave plot</b>				
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')	Non-Business	176.00	182.00	3.41%
A memorial not exceeding 50cm (1'8") high	Non-Business	99.00	102.00	3.03%
Memorial kerb (In garden of rest - to include plaque & 2 inscriptions)	Non-Business	140.80	145.00	2.98%
Install plaque on remembrance wall	Non-Business	118.80	122.00	2.69%
Additional inscriptions to memorials	Non-Business	79.20	82.00	3.54%
<b>Note:</b> - Right to erect replacement memorials no charge				
<b>Other charges (incl. VAT)</b>				
Entries in book of remembrance per line	Standard Rated	45.10	47.00	4.21%
Exhumations		Triple interment fees	POA	
Memorial bench - subject to location availability (including single plaque & 15 years bench maintenance)	Standard Rated	1,320.00	1,360.00	3.03%
Memorial bench plaque to HBBC bench, subject to availability (bench maintenance and plaque for 15 years)	Standard Rated	330.00	340.00	3.03%
Memorial tree - subject to location availability (including free standing memorial plaque)	Standard Rated	357.50	365.00	2.10%
Search and copy per burial record (where death occurred more than 5 years before search)	Standard Rated	11.00	11.00	0.00%
Soil removal from grave side for burial	Exempt	136.40	140.00	2.64%

Category		VAT	2023/24 £	2024/25 £	% increase
<b>Green spaces and events</b>					
<b>Professional fees</b>					
Professional Fees	Parks and cemetery matters/ staff led activities/ hour	Standard Rated	53.90	55.00	2.04%
Lost keys		Standard Rated	41.80	43.00	2.87%
<b>Bowls – Hollycroft Park</b>					
Season ticket -	Concession*	Exempt	58.00	58.00	0.00%
	Adult	Exempt	82.50	82.50	0.00%
Per rink / per hour	Concession*	Standard Rated	3.70	3.70	0.00%
	Adult	Standard Rated	6.50	6.50	0.00%
<b>Note:</b> - New members - first season green fees 25% discount Part season ticket - from July onwards 50% reduction					
<b>Tennis – Hollycroft Park</b>					
Per court per hour		Standard Rated	7.50	7.50	0.00%
Off peak rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	5.60	4.50	-19.64%
<b>Pitch and putt – Hollycroft Park</b>					
Adult		Standard Rated	3.40	3.40	0.00%
*Concession		Standard Rated	1.80	1.80	0.00%
Equipment Hire - Hollycroft Park (for all sports equipment)		Standard Rated	10.00	10.00	0.00%
<b>Note:</b> - *Concession - over 60, under 18 years or students in full-time education					
<b>Hollycroft Park, Argents Mead, parks and open spaces</b>					
Hire of bandstand, parks and open spaces (commercial events) per day		Exempt	412.50	425.00	3.03%
Hire of bandstand (community events, registered charities, schools) per day		Exempt	No charge	No charge	-
Parks and open spaces (fair and circuses)		Exempt	387.00	387.00	0.00%
Bond (fairs and circuses)		Exempt	640.00	640.00	0.00%
Commercial use of parks and open spaces for fitness training or dog training (annual licence fee)		Exempt	135.30	140.00	3.47%
<b>Events</b>					
Catering stalls (pitch 3m x 6m)		Standard Rated	88.00	92.00	4.55%
Other stalls (pitch 3m x 6m)		Standard Rated	44.00	46.00	4.55%
Additional pitch to above (pitch 3m x 6m)		Standard Rated	1/2 above fee	1/2 above fee	-
Stall community / non profit making organisations / registered charities (promotion/display only)			No charge	No charge	-
Leisure activities including rides		Standard Rated	58.30	60.00	2.92%
<b>Football and cricket pitches - Adult</b>					
Pitch per 11 matches (per season)	Teams in the Borough pitch only	Exempt	275.00	275.00	0.00%
	Teams in the Borough pitch with changing room	Exempt	549.00	549.00	0.00%
	Teams outside Borough pitch only	Exempt	371.00	371.00	0.00%
	Teams outside Borough pitch with changing room	Exempt	686.00	686.00	0.00%
Casual lettings - per match with facilities:	Teams in the Borough	Standard Rated	74.00	74.00	0.00%
	Teams outside Borough	Standard Rated	85.00	85.00	0.00%
Casual lettings - per match without facilities:	Teams in the Borough	Standard Rated	40.00	40.00	0.00%
	Teams outside Borough	Standard Rated	52.00	52.00	0.00%
Junior - 1/2 adult fees			1/2 above fee	1/2 above fee	-
<b>Allotments</b>					
Small plot - size 0 - 100sqm		Non-Business	25.00	25.00	0.00%
Medium plot - size 101 - 200sqm		Non-Business	35.00	35.00	0.00%
Large plot - size 201 - 300sqm		Non-Business	45.00	45.00	0.00%
Administration charge on new tenancy		Non-Business	25.00	25.00	0.00%
Additional key charge		Non-Business	10.00	10.00	0.00%
<b>Note:</b> - *£5.00 reduction per plot for sites without water <b>Note:</b> - *Tenants over 60 will receive 25% discount on plot fees					
<b>Countryside activities</b>					
HBBC organised environmental activities - Spring / Summer (for ages 5 - 12 years)		Exempt	POA	POA	-
Floral displays / Hanging baskets		Standard Rated	POA	POA	-
Timber per 3 tonne trailer full - un-split - Advice note to be issued, on how to dry wood		Standard Rated	POA	POA	-
Delivery of timber		Standard Rated	POA	POA	-
Above all subject to availability					

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Licences</b>				
<b>Taxis</b>				
Hackney carriage vehicle licence	Non-Business	172.00	172.00	0.00%
Private hire vehicle licence	Non-Business	172.00	172.00	0.00%
Private hire operators licence	Non-Business	250.00	250.00	0.00%
Private or Hackney carriage drivers licence	Non-Business	177.00	177.00	0.00%
Transfer Hackney carriage / private hire vehicle licence	Non-Business	99.00	99.00	0.00%
<b>Hackney carriage/ private hire</b>				
Replacement driver's badge or vehicle licence	Non-Business	22.00	22.00	0.00%
Replacement vehicle plate	Non-Business	30.80	30.80	0.00%
Supply of list of Hackney carriage/ private hire vehicle operators	Non-Business	40.00	40.00	0.00%
New (TAXI PLATE) Wheelchair Accessible or Zero Emission Vehicle (ZEV)	Non-Business	172.00	172.00	0.00%
New (PHV PLATE) Ultra Low Emission Vehicle (ULEV) or Hybrid Electric Vehicle (HEV)	Non-Business	172.00	172.00	0.00%
<b>Sex establishments</b>				
Sex shop / sexual entertainment venue	Non-Business	1,000.00	1,000.00	0.00%
Renewal	Non-Business	750.00	750.00	0.00%
Variation of licence	Non-Business	250.00	250.00	0.00%
Transfer of licence	Non-Business	250.00	250.00	0.00%
<b>Gambling Act 2005</b>				
<b>Premises</b>				
Premises licence	Non-Business	800.00	800.00	0.00%
Annual fee	Non-Business	330.00	330.00	0.00%
Variation fee	Non-Business	800.00	800.00	0.00%
Change of circumstance	Non-Business	25.00	25.00	0.00%
Transfer of licence	Non-Business	285.00	285.00	0.00%
Re-instatement fee	Non-Business	285.00	285.00	0.00%
Provisional statement	Non-Business	800.00	800.00	0.00%
Copy of licence	Non-Business	25.00	25.00	0.00%
<b>Alcohol licenced premises gaming machine permit</b>				
New grant	Non-Business	150.00	150.00	0.00%
Existing operator grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Transfer of licence	Non-Business	25.00	25.00	0.00%
Annual fee	Non-Business	50.00	50.00	0.00%
Change of name	Non-Business	25.00	25.00	0.00%
Notification of 2 machines	Non-Business	50.00	50.00	0.00%
<b>Prize gaming permit</b>				
New grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing operator grant	Non-Business	100.00	100.00	0.00%
Change of name	Non-Business	25.00	25.00	0.00%
Copy of permit	Non-Business	15.00	15.00	0.00%
<b>Unlicenced FEC gaming machine</b>				
New grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing operator grant	Non-Business	100.00	100.00	0.00%
Change of name	Non-Business	25.00	25.00	0.00%
Copy of permit	Non-Business	15.00	15.00	0.00%

Category		VAT	2023/24	2024/25	% increase
			£	£	
<b>Club gaming permits</b>					
Grant		Non-Business	200.00	200.00	0.00%
Grant (club premises certificate holder)		Non-Business	100.00	100.00	0.00%
Existing operator grant		Non-Business	100.00	100.00	0.00%
Variation		Non-Business	100.00	100.00	0.00%
Renewal		Non-Business	200.00	200.00	0.00%
Renewal (club premises certificate holder)		Non-Business	100.00	100.00	0.00%
Annual fee		Non-Business	50.00	50.00	0.00%
Copy of permit		Non-Business	15.00	15.00	0.00%
<b>Club machine permits</b>					
Grant		Non-Business	200.00	200.00	0.00%
Grant (club premises certificate holder)		Non-Business	100.00	100.00	0.00%
Existing operator grant		Non-Business	100.00	100.00	0.00%
Variation		Non-Business	100.00	100.00	0.00%
Renewal		Non-Business	200.00	200.00	0.00%
Renewal (club premises certificate holder)		Non-Business	100.00	100.00	0.00%
Annual fee		Non-Business	50.00	50.00	0.00%
Copy of permit		Non-Business	15.00	15.00	0.00%
<b>Small society lottery registration</b>					
Small society lottery registration		Non-Business	40.00	40.00	0.00%
Small society lottery annual fee		Non-Business	20.00	20.00	0.00%
<b>Licensing Act 2003</b>					
New premises (subject to NNDR band)	Band A	Non-Business	100.00	100.00	0.00%
	Band B	Non-Business	190.00	190.00	0.00%
	Band C	Non-Business	315.00	315.00	0.00%
	Band D	Non-Business	450.00	450.00	0.00%
	Band E	Non-Business	635.00	635.00	0.00%
Annual fees (subject to NNDR band)	Band A	Non-Business	70.00	70.00	0.00%
	Band B	Non-Business	180.00	180.00	0.00%
	Band C	Non-Business	295.00	295.00	0.00%
	Band D	Non-Business	320.00	320.00	0.00%
	Band E	Non-Business	350.00	350.00	0.00%
Personal license		Non-Business	37.00	37.00	0.00%
Temporary event notices		Non-Business	21.00	21.00	0.00%
Minor variation		Non-Business	89.00	89.00	0.00%
Theft / loss of premises license summary		Non-Business	10.50	10.50	0.00%
Application for provisional statement		Non-Business	195.00	195.00	0.00%
Change of name and address		Non-Business	10.50	10.50	0.00%
Application for license variation - specify individual as premises supervisor		Non-Business	23.00	23.00	0.00%
Application to display mandatory alcohol condition for community premises		Non-Business	23.00	23.00	0.00%
Application for transfer of premises license		Non-Business	23.00	23.00	0.00%
Interim authority notice		Non-Business	23.00	23.00	0.00%
Theft / loss of certificate of summary		Non-Business	10.50	10.50	0.00%
Notification of change of rules / name of club		Non-Business	10.50	10.50	0.00%
Notification of change of address of club		Non-Business	10.50	10.50	0.00%
Theft / loss of certificate of temporary license		Non-Business	10.50	10.50	0.00%
Theft / loss of certificate of personal license		Non-Business	10.50	10.50	0.00%
Right of freeholder to be notified of licensing matters		Non-Business	21.00	21.00	0.00%

Category	VAT	2023/24	2024/25	% increase
		£	£	
<b>Markets</b>				
<b>Rival markets</b>				
One day event	Non-Business	198.00	210.00	6.06%
Two day event	Non-Business	338.80	360.00	6.26%
Three day event	Non-Business	396.00	420.00	6.06%
Street trading consents				
Annual consent	Non-Business	970.00	1,030.00	6.19%
Daily consent	Non-Business	100.00	106.00	6.00%
<b>Animal establishments</b>				
Pet shops *				
Ordinary	Non-Business	238.38	254.94	6.95%
Riding establishments *	Non-Business	294.29	314.73	6.95%
Dog breeding *	Non-Business	194.96	208.55	6.97%
Keeping or training animals for exhibition	Non-Business	240.34	257.05	6.95%
Boarding for cats and dogs	Non-Business	143.22	153.22	6.98%
Reassessment of star rating	Non-Business	109.15	116.77	6.98%
Variation of licence	Non-Business	109.15	115.53	5.85%
Multiple Activities - For those applicants who carry on more than one of the above licence activities, the full licence application fee will be payable for the highest application, plus £41.72 per additional licensable activity	Non-Business	47.58	50.86	6.89%
Dangerous wild animals *	2 yr. licence	160.00	160.00	0.00%
Zoos *	Non-Business	750.00	750.00	0.00%
<b>Note:-</b> * Plus vet's fees where applicable				
<b>Registration</b>				
Skin pierces (1 off reg. fee)				
Person	Non-Business	100.00	100.00	0.00%
Premises	Non-Business	142.00	142.00	0.00%
Cosmetic skin piercing and skin colouring				
Person	Non-Business	100.00	100.00	0.00%
Premises	Non-Business	142.00	142.00	0.00%
Hairdressers (1 off registration fee)				
Person	Non-Business	100.00	100.00	0.00%
Premises	Non-Business	142.00	142.00	0.00%
Reprinting of licence/ registrations	Non-Business	22.00	22.00	0.00%



Category	VAT	2023/24	2024/25	% increase
		£	£	
<b>Car parks</b>				
<b>Car park fees</b>				
<b>Short stay</b>				
Up to 1 hour	Standard Rated	0.60	0.60	0.00%
Over 1 hour and up to 2 hours	Standard Rated	1.20	1.20	0.00%
Over 2 hours and up to 3 hours	Standard Rated	2.00	2.00	0.00%
Over 3 hours and up to 4 hours	Standard Rated	3.00	3.00	0.00%
Over 4 hours	Standard Rated	6.00	6.00	0.00%
<b>Long stay</b>				
Up to 1 hour	Standard Rated	0.60	0.60	0.00%
Up to 2 hours	Standard Rated	1.20	1.20	0.00%
Up to 5 hours	Standard Rated	1.60	1.60	0.00%
Over 5 hours	Standard Rated	2.50	2.50	0.00%
<b>Castle car park</b>				
Up to 1 hour	Standard Rated	0.60	0.60	0.00%
Up to 2 hours	Standard Rated	1.20	1.20	0.00%
Up to 5 hours	Standard Rated	2.00	2.00	0.00%
Over 5 hours	Standard Rated	4.00	4.00	0.00%
<b>Market Bosworth Rectory Lane car park</b>				
Up to 1 hour	Standard Rated	0.60	0.60	0.00%
Up to 2 hours	Standard Rated	1.20	1.20	0.00%
Up to 3 hours	Standard Rated	2.00	2.00	0.00%
Up to 4 hours	Standard Rated	3.00	3.00	0.00%
Over 4 hours	Standard Rated	6.00	6.00	0.00%
<b>Season tickets (limited use)</b>				
Per year from month of issue	Standard Rated	375.00	375.00	0.00%
Per half year from month of issue	Standard Rated	200.00	200.00	0.00%
Per quarter from month of issue	Standard Rated	110.00	110.00	0.00%
Replacement / amendment season tickets	Standard Rated	10.00	10.00	0.00%
Cancellation of PCN were permit incorrectly displayed	Standard Rated	10.00	10.00	0.00%
Per month (valid 1st day of month)	Standard Rated	40.00	40.00	0.00%
<b>Staff season ticket</b>				
Per month direct debit (for full year permit only)	Standard Rated	31.25	31.25	0.00%
<b>Season tickets (long stay plus Castle car park)</b>				
Per year	Standard Rated	500.00	500.00	0.00%
Per month for direct debit	Standard Rated	41.67	41.67	0.00%
<b>Residents parking season ticket (restricted availability)</b>				
Long stay per year	Standard Rated	50.00	55.00	10.00%
<b>Car park fines</b>				
Higher charge fines*	Non-Business	70.00	70.00	0.00%
Lower charge fines*	Non-Business	50.00	50.00	0.00%
<b>Electric charging</b>				
Electric vehicle charging per KWH	Standard Rated	POA	POA	0.00%
<b>Advertising on car park tickets – please contact 01455 255626</b>				
	Standard Rated	POA	POA	0.00%
* Fines reduced by 50% for prompt payment (14 days)				
<b>Commercial display on car parks</b>				
Per day	Exempt	POA	POA	0.00%

Category	VAT	2023/24 £	2024/25 £	% increase	
<b>Environment health</b>					
<b>Pest control</b>					
Domestic					
Rats	Standard Rated	20.00	20.00	0.00%	
Mice	Standard Rated	60.00	61.80	3.00%	
Insects per treatment	Standard Rated	60.00	61.80	3.00%	
Insects per call-out where treatment not necessary	Standard Rated	30.00	30.90	3.00%	
Treatment of mice and insects for persons in receipt of eligible benefit	Standard Rated	30.00	30.90	3.00%	
Wasp treatment for 1 nest	Standard Rated	60.00	61.80	3.00%	
Wasp treatment per each additional nest	Standard Rated	30.00	30.90	3.00%	
Wasp treatment for 1 nest for persons in receipt of eligible benefit	Standard Rated	30.00	30.90	3.00%	
Wasp treatment per each additional nest for persons in receipt of eligible benefit	Standard Rated	15.00	15.50	3.33%	
Business					
Insects and rodents – labour per hour or part thereof	Standard Rated	68.30	70.30	2.93%	
Materials	Standard Rated	Cost + 40%	Cost + 40%	-	
Minimum charge	Standard Rated	92.30	95.10	3.03%	
Insects per call - out where treatment not necessary	Standard Rated	46.20	47.60	3.03%	
<b>Stray dogs</b>					
Kennelling	Per day	Non-Business	20.55	21.20	3.16%
	Per occurrence (statutory fee)	Non-Business	25.00	25.00	0.00%
Microchipping	Event charges	Standard Rated	20.00	20.00	0.00%
	Home visit	Standard Rated	47.58	50.86	6.89%
<b>Refuse collection</b>					
<b>Bulky item collection - 50% reduction available for those on benefits</b>					
Upholstered seating (POP's) item – up to 2 items or less	Non-Business	35.00	37.50	7.14%	
Each additional Upholstered seating item (POP's) max 5 per collection	Non-Business	15.00	16.50	10.00%	
General items (excluding POP's) - up to 3 items	Non-Business	35.00	37.50	7.14%	
Each additional general item (excluding POP's) max 5 per collection	Non-Business	10.00	11.00	10.00%	
<b>Refuse collection</b>					
Garden waste collection (annual subscription per bin)	Non-Business	37.50	42.50	13.33%	
Replacement bin (lost/stolen/damaged or removed due a sec 46 EPA contravention)	Non-Business	43.70	45.00	2.97%	
1 new bin (new occupancy)	Non-Business	28.00	28.90	3.21%	
2 new bins (new occupancy)	Non-Business	56.00	57.80	3.21%	
Trade waste refuse 1100 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade waste refuse 660 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade waste refuse 240 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade waste recycling 1100 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade waste recycling 660 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade waste recycling 240 litre wheeled bin	Non-Business	POA	POA	0.00%	
Trade bag (town centre only)	Non-Business	POA	POA	0.00%	
<b>Bin installation (additional to contract)</b>					
Bin installation	Standard Rated	POA	POA	0.00%	
Empty additional bin (per bin per occasion)	Standard Rated	POA	POA	0.00%	
Sweeper hire	Standard Rated	POA	POA	0.00%	
Asbestos removal and disposal	Standard Rated	POA	POA	0.00%	
<b>The Big Bin Clear out collection service 25% reduction available for those on benefits</b>					
1110 litre wheeled bin	Non-Business	60.00	60.00	0.00%	
Double service 2 x 1110 litre wheeled bins	Non-Business	100.00	100.00	0.00%	
660 litre wheeled bin	Non-Business	50.00	50.00	0.00%	
Double service 2 x 660 litre wheeled bins	Non-Business	80.00	80.00	0.00%	
Additional weeks hire of bin	Non-Business	20.00	POA	-	
Additional weeks hire of bins double service	Non-Business	40.00	40.00	0.00%	
<b>Noise nuisance</b>					
Return of audio equipment seized	Non-Business	200.00	206.00	3.00%	
Silencing of alarms requiring warrant (any contractors costs to be charged in addition)	Non-Business	333.06	343.00	2.98%	
Silencing of alarms without warrant (any contractors costs to be charged in addition)	Non-Business	190.32	196.00	2.98%	
Works in default - recovery of costs	Non-Business	Cost + 40%	Cost + 40%	-	
<b>Caravan sites</b>					
New licence	Standard Rated	New fee	323.26	-	
Transfer	Standard Rated	New fee	85.36	-	
Variation with inspection	Standard Rated	New fee	275.68	-	
Variation without inspection	Standard Rated	New fee	85.36	-	
<b>Other miscellaneous charges</b>					
Food hygiene courses	Non-Business	55.00	55.00	0.00%	
Food surrender					
Certification fee	Non-Business	115.00	115.00	0.00%	
Plus transport for disposal	Non-Business	At Cost	At Cost	-	
Food register per sheet	Non-Business	30.00	30.00	0.00%	
Food Export Certificate	Non-Business	115.00	115.00	0.00%	
Safer food better business pack	Non-Business	15.00	15.00	0.00%	
Safer food better business diary refill	Non-Business	10.00	10.00	0.00%	
Whole register	Non-Business	400.00	400.00	0.00%	
Confirmation certificate for immigration of food business details	Non-Business	65.00	65.00	0.00%	
Contaminated land enquiries	Non-Business	95.16	98.00	2.98%	
Register of permits / authorisations	Non-Business	78.49	81.00	3.20%	
Public register - copies of summaries	Non-Business	33.22	34.00	2.35%	
Radar keys (disabled access to toilets) - purchase price	Non-Business	-	-	-	
Analysis fees - swimming pool water samples	Standard Rated	50.00	50.00	0.00%	
Health and safety statement of facts	Non-Business	£48 /Hour	£48 /Hour	-	
Recharge of officer time	Non-Business	Direct Cost + 40%	Direct Cost + 40%	-	
Replacement certificates		22.00	22.00	0.00%	

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Private water supply charges</b>				
Commercial premises risk assessment	Non-Business	£50/hour	£50/hour	-
Simple domestic sample analysis	Non-Business	At Cost plus £22 admin fee	At Cost plus £22 admin fee	-

Category	VAT	2023/24		2024/25		% increase
		£	£	£	£	
<b>Clean neighbourhoods - fixed penalty notices - statutory charges</b>						
		Payments after 10 days	Reduction for Early Payment (10 days)	Payments after 10 days	Reduction for Early Payment (10 days)	
Nuisance parking	Non-Business	100.00	80.00	100.00	100.00	-
Abandoning a vehicle	Non-Business	200.00	180.00	200.00	200.00	-
Litter	Non-Business	150.00	100.00	400.00	200.00	166.67%
Graffiti and fly posting	Non-Business	150.00	100.00	400.00	200.00	166.67%
Failure to produce authority (waste transfer notes)	Non-Business	300.00	230.00	300.00	300.00	-
Failure to furnish documentation (waste carriers licence)	Non-Business	300.00	230.00	300.00	300.00	-
Offences in relation to waste receptacles	Non-Business	60.00	40.00	60.00	60.00	-
Allowing a dog to foul in a public place	Non-Business	50.00	50.00	50.00	50.00	-
Failure to comply with a community protection notice, under the Anti-Social Behaviour, Crime and Policing Act 2014	Non-Business	100.00	80.00	100.00	100.00	-
Duty of care	Non-Business	400.00	200.00	400.00	200.00	-
Breach of public spaces protection order, under the Anti-social Behaviour, Crime and Policing Act 2014	Non-Business	100.00	80.00	100.00	100.00	-
Fly tipping S33(1)(a) Environmental Protection Act 1990	Non-Business	400.00	200.00	800.00	400.00	100.00%

<b>CATEGORY</b>	<b>2023/24</b>	<b>2024/25</b>	<b>% increase</b>
	<b>£</b>	<b>£</b>	
<b>Leisure centre - (fees set by the external partner, Places Leisure Ltd)</b>			
<b>Swimming</b>			
Adult	5.50	5.80	5.45%
Senior (60 Plus)	3.00	3.20	6.67%
Concession (inc. Junior Under 16, unemployed, student)	3.00	3.20	6.67%
Disabled	No charge	No Charge	-
Spectator	No charge	No Charge	-
<b>Pool hire</b>			
Private hire – main pool (per 1 hour whole pool)	96.00	102.00	6.25%
Private hire – main pool (per 1 hour per lane)	12.00	12.75	6.25%
Private hire – community pool (per 1 hour)	55.80	60.00	7.53%
<b>Fitness and health casual</b>			
Gym induction	18.70	20.00	6.95%
Gym session concession (9.00am – 5.00pm only)	5.35	5.70	6.54%
GP referral / heartsmart session	2.95	3.10	5.08%
<b>Sports halls and courts</b>			
Adult badminton court	10.10	11.00	8.91%
Concession (off peak only) badminton	5.35	5.80	8.41%
Half main hall hire	49.10	52.50	6.92%
Concession (off peak only) half main hall	23.40	25.00	6.84%

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Markets</b>				
<b>Market stall licenced trader</b>				
New traders to be charged half price on first stall for a period of four weeks				
Saturday zone A	Exempt	24.00	24.00	-
Second stall	Exempt	18.00	18.00	-
Third and all subsequent stalls	Exempt	12.00	12.00	-
Monday zone A	Exempt	19.40	19.40	-
Second stall	Exempt	14.55	14.55	-
Third and all subsequent stalls	Exempt	9.70	9.70	-
Friday zone A	Exempt	19.40	19.40	-
Second stall	Exempt	14.55	14.55	-
Third and all subsequent stalls	Exempt	9.70	9.70	-
Saturday zone B	Exempt	12.00	12.00	-
Second stall	Exempt	9.00	9.00	-
Third and all subsequent stalls	Exempt	6.00	6.00	-
Monday zone B	Exempt	9.70	9.70	-
Second stall	Exempt	7.28	7.28	-
Third and all subsequent stalls	Exempt	4.85	4.85	-
Friday zone B	Exempt	9.70	9.70	-
Second stall	Exempt	7.28	7.28	-
Third and all subsequent stalls	Exempt	4.85	4.85	-
<b>Market stall casual trader</b>				
Saturday zone A	Exempt	29.00	29.00	-
Monday zone A	Exempt	23.50	23.50	-
Friday zone A	Exempt	23.50	23.50	-
Saturday zone B	Exempt	14.50	14.50	-
Monday zone B	Exempt	11.75	11.75	-
Friday zone B	Exempt	11.75	11.75	-
Saturday zone C	Exempt	7.25	7.25	-
Monday zone C	Exempt	5.87	5.87	-
Friday zone C	Exempt	5.87	5.87	-
Charity stall	Non-Business	5.87	0.00	(100.00%)
Friday street trading consents per pitch	Non-Business	23.50	23.50	-
Saturday bric a brac (in zone B)	Exempt	11.00	11.00	-
Monday bric a brac (in zone B)	Exempt	11.00	11.00	-
Friday bric a brac (in zone B)	Exempt	11.00	11.00	-
Town centre commercial displays	Standard Rated	POA	POA	-
Town centre large commercial displays (over 6m length over 3m width)	Standard Rated	£195 per day	£200 per day	-
<b>Commercial rents</b>				
Rent of industrial unit	Exempt	POA	POA	-
Rent unit at Greenfields site	Standard Rated	POA	POA	-
Rent of space in Atkins Building	Standard Rated	POA	POA	-
Rent of retail shops	Exempt	POA	POA	-
<b>Miscellaneous</b>				
<b>Copies of building regulations and planning approvals</b>				
Extensive researching of planning history of site or premises	Non-Business	65.20	67.00	2.76%
Photocopying of other documentation				
Per A4 sheet	Zero Rated	10p + p&p	10p + p&p	-
Per A3 sheet	Zero Rated	10p + p&p	10p + p&p	-

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Other</b>				
Aerial photography	Standard Rated	POA	POA	-
<b>Pre planning application advice</b>				
Householder pre-application advice	Standard Rated	96.30	99.00	2.80%
Major strategic development (planning performance agreement)	Standard Rated	POA	POA	-
Major development (large residential, retail, leisure, employment) pre-application advice	Standard Rated	6,000.00	6,150.00	2.50%
Additional meeting and advice note	Standard Rated	1,019.00	1,040.00	2.06%
Major development (50-99 dwellings or 5,000-9,999 m2) pre-application advice	Standard Rated	4,035.00	4,150.00	2.85%
Additional meeting and / or advice note	Standard Rated	566.00	580.00	2.47%
Major development (10-49 dwellings or 1,000-4,999 m2) pre-application advice	Standard Rated	2,596.00	2,650.00	2.08%
Additional meeting and / or advice note	Standard Rated	566.00	580.00	2.47%
Minor development (5-9 dwellings or 500-999 m2) pre-application advice	Standard Rated	1,133.00	1,160.00	2.38%
Additional meeting and / or advice note	Standard Rated	135.95	140.00	2.98%
Minor development (1-4 dwellings, agricultural, change of use or other minor development) pre-application advice	Standard Rated	430.50	440.00	2.21%
Additional meeting and advice note	Standard Rated	135.95	140.00	2.98%
Commercial pre-application advice	Standard Rated	POA	POA	-

### Local land charges

The land charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.

Please contact Blaby District Council land charges department for further information or to order your land charges search

Category	VAT	2023/24	2024/25	% increase
<b>Building control</b>				
Building regulation application charges - please ring 01455 255677				
Building control hourly rate	Standard Rated	72.99	75.60	3.58%
Written confirmation of works exempt from building regulations	Non-Business	36.49	37.20	1.95%
Written confirmation of non-existence of building regulations record	Standard Rated	36.49	37.20	1.95%
Written confirmation of completion of work to which building regulations applied	Standard Rated	36.49	37.20	1.95%
Extensive search of building control history for site or premises (per hour)	Standard Rated	72.99	75.60	3.58%
Completion application for a closed application (reactivation of application and 1 inspection)	Standard Rated	72.99	75.60	3.58%
Additional inspections on a reactivated application (per inspection)	Standard Rated	72.99	75.60	3.58%
Building control surveyor attendance at emergency incident/enforcement (per hour)	Non-Business	72.99	75.60	3.58%
Building control surveyor attendance at emergency incident out of hours (per hour)	Non-Business	109.47	112.75	3.00%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document)	Non-Business	72.99	75.60	3.58%

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Groby Community Centre</b>				
Whole building				
3 hour session	Exempt	51.59	53.15	3.02%
Small room				
3 hour session	Exempt	25.85	26.65	3.09%
Discounts				
Registered charities (must quote registration number)		70%	70%	-
Approved elderly persons' organisations		70%	70%	-
Regular users – minimum usage 1 booking per week				
Booked quarterly in advance with no cancellation permitted		10%	10%	-
<b>Letting of garages and garage plots (HRA)</b>				
Garage plots per annum				
Private owners	Standard Rated	57.44	59.15	2.98%
Council house residents if let within proximity of residence	Non-Business	47.96	49.40	3.00%
Garages (council tenants)	Non-Business	271.65	279.80	3.00%
Garages (non council tenants)	Standard Rated	326.04	335.85	3.01%
Garages (council tenants) not let within proximity of residence	Standard Rated	326.04	335.85	3.01%
<b>Other housing charges (HRA)</b>				
Warden assisted accommodation				
Guest room charge per night	Standard Rated	12.11	12.50	3.22%
Warden assistance alarm connection				
Lifeline (weekly charge)	Standard Rated	5.96	6.15	3.19%
Lifeline for registered Disabled (weekly charge)	Exempt	4.96	5.15	3.83%
Central control connection (weekly charge)	Standard Rated	2.41	2.50	3.73%
<b>Other housing charges (private sector)</b>				
Accommodation certificate	Standard Rated	160.00	170.00	6.25%
Service of housing act notices - recovery of cost	Non-Business	POA	POA	-
Housing - mandatory HMO licensing - recovery of cost	Non-Business	POA	POA	-
<b>Sheltered housing - service charges</b>				
Ambion Court	Non-Business	16.50	17.00	3.03%
Ambion Court Guest Room (per night)	Non-Business	35.00	36.05	3.00%
Hereford Way	Non-Business	12.80	13.20	3.17%
Clarendon House	Non-Business	16.50	17.00	3.03%
Queensway	Non-Business	13.95	14.40	3.23%
Castle Court	Non-Business	16.50	17.00	3.03%
Mayflower Court	Non-Business	16.50	17.00	3.03%
Royal Court	Non-Business	11.05	11.40	3.21%
Centurion Court	Non-Business	16.50	17.00	3.03%
St Giles Close	Non-Business	10.05	10.35	3.04%
Armada Court	Non-Business	13.70	14.10	2.96%
Tom Eatough Court	Non-Business	16.50	17.00	3.03%
<b>Bed and breakfast charges (homeless)</b>				
Households on JSA/IS (weekly charge)	Standard Rated	16.00	16.50	3.13%
Employed households (daily charge)	Standard Rated	16.00	16.50	3.13%
Each additional member of household (weekly charge)	Standard Rated	3.96	4.10	3.54%
Pets - charged at hotel nightly rate if more than weekly charge	Standard Rated	POA	POA	-



Category	VAT	2023/24 £	2024/25 £	% increase
<b>Publication list</b>				
Hinckley & Bosworth local plan *	Zero Rated	83.60	86.10	2.99%
<b>Local plan documents</b>				
Local development scheme	Zero Rated	14.47	14.90	3.00%
Statement of community involvement	Zero Rated	14.47	14.90	3.00%
Authority monitoring report	Zero Rated	14.47	14.90	3.00%
Residential land availability statement	Zero Rated	14.47	14.90	3.00%
Employment land availability monitoring statement	Zero Rated	14.47	14.90	3.00%
Core strategy (December 2009) plus sustainability appraisal	Zero Rated	32.62	33.60	3.00%
Core strategy inspectors report	Zero Rated	14.47	14.90	3.00%
Site allocations and generic development control policies DPD preferred options	Zero Rated	83.44	85.95	3.01%
Site allocations and development management policies DPD pre-submission version	Zero Rated	83.44	85.95	3.01%
Hinckley Town Centre area action plan (March 2011) plus sustainability appraisal	Zero Rated	31.46	32.40	3.00%
Earl Shilton and Barwell area action plan preferred option (January 2011) plus sustainability appraisal	Zero Rated	38.72	39.90	3.05%
Earl Shilton and Barwell area action plan pre-submission version (July 2013) plus sustainability appraisal	Zero Rated	38.78	39.95	3.02%
Earl Shilton and Barwell area action plan (September 2014) plus sustainability appraisal	Zero Rated	38.78	39.95	3.02%
Earl Shilton and Barwell area action plan inspectors report	Zero Rated	14.47	14.90	3.00%
Local plan review scope, issues and options consultation document (2018)	Zero Rated	14.47	14.90	3.00%
Local plan review new directions for growth consultation document (2019)	Zero Rated	14.47	14.90	3.00%
Sustainability appraisal scoping report (2017)	Zero Rated	14.47	14.90	3.00%
Village design statements (various)	Zero Rated	14.47	14.90	3.00%
Neighbourhood plans (various)	Zero Rated	38.72	39.90	3.05%
The good design guide SPD	Zero Rated	52.03	53.60	3.02%
Hinckley town centre public realm masterplan	Zero Rated	52.03	53.60	3.02%
<b>Other documents</b>				
Employment land and premises study	Zero Rated	38.78	39.95	3.02%
Leicester & Leicestershire employment land study	Zero Rated	38.78	39.95	3.02%
Green infrastructure study	Zero Rated	38.78	39.95	3.02%
Strategic flood risk assessment	Zero Rated	38.78	39.95	3.02%
Biodiversity assessment	Zero Rated	32.67	33.65	3.00%
Areas of separation review (March 2012)	Zero Rated	25.41	26.20	3.11%
District, local and neighbourhood centre review	Zero Rated	14.47	14.90	3.00%
Green wedge review (Hinckley urban area or Rothley Brook)	Zero Rated	25.41	26.20	3.11%
Green wedge allocations topic paper (July 2012) assessment of new areas	Zero Rated	25.41	26.20	3.11%
Open space study	Zero Rated	51.98	53.55	3.02%
Community facilities review	Zero Rated	25.41	26.20	3.11%
Settlement hierarchy review	Zero Rated	25.41	26.20	3.11%
Gypsy & traveller accommodation needs assessment	Zero Rated	25.41	26.20	3.11%
Extended phase 1 habitat survey	Zero Rated	52.03	53.60	3.02%
Strategic housing land availability assessment	Zero Rated	13.31	13.70	2.93%
Renewable energy capacity study	Zero Rated	38.78	39.95	3.02%
Housing and economic development needs assessment	Zero Rated	48.40	49.85	3.00%
Landscape character assessment and landscape sensitivity analysis	Zero Rated	77.17	79.50	3.02%
Town and district centre study	Zero Rated	77.17	79.50	3.02%
Strategic housing and employment land availability assessment (SHELAA)	Zero Rated	13.26	13.65	2.94%
Car parking assessment of Hinckley town centre	Zero Rated	36.30	37.40	3.03%
Playing pitch strategy	Zero Rated	38.78	39.95	3.02%
Housing needs study	Zero Rated	38.78	39.95	3.02%
Infrastructure capacity study (*estimated completion spring 2024)	Zero Rated	77.17	79.50	3.02%
Agricultural land study	Zero Rated	38.78	39.95	3.02%
LLITM transport modelling (*estimated completion spring 2024)	Zero Rated	51.98	53.55	3.02%
Indoor sports facilities	Zero Rated	38.78	39.95	3.02%
<b>Economic regeneration</b>				
Hinckley & Bosworth economic regeneration strategy (2021 - 2025)	Zero Rated	14.47	14.90	2.97%
<b>Conservation</b>				
Conservation area appraisals (various)	Zero Rated	14.47	14.90	2.97%
Heritage strategy and action plan	Zero Rated	38.78	39.95	3.02%

**Note:** - All publications are subject to an additional charge for postage and packing

**Note:** - \* 50% discount for local residents and voluntary organisations

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Street naming and numbering</b>				
Renaming/renumbering of existing property	Non-business	£50 each	£50 each	
Naming/numbering of one to five properties	Non-business	£50 each	£50 each	
Naming/numbering of more than five properties	Non-business	£30 each additional	£30 each additional	
Naming of a street	Non-business	170 each	175 each	2.94%
Change to a development after notification (administration fee)	Non-business	60.00	60.00	-
Change to a development after notification	Non-business	£25 per plot	£25 per plot	
Street re-naming at residents request	Non-business	260.00	270.00	3.85%
Written confirmation of postal address details	Non-business	30.00	30.00	-
Numbering of new flat complex	Non-business	£35 per flat	£35 per flat	

Category	VAT	2023/24 £	2024/25 £	% increase
<b>Register of electors – statutory fees</b>				
Purchase of register in data format (per request)	Standard Rated	20.00	20.00	-
(per 1000 or part there of)	Standard Rated	1.50	1.50	-
Purchase of register in printed format (per request)	Zero Rated	10.00	10.00	-
(per 1000 or part there of)	Zero Rated	5.00	5.00	-
Purchase of the (printed) marked register per request	Zero Rated	10.00	10.00	-
(per 1000 or part there of - data format)	Zero Rated	1.00	1.00	-
(per 1000 or part there of - paper format)	Zero Rated	2.00	2.00	-
<b>Reprographic charges</b>				
Photocopies for members of staff and parish councils				
A4 per sheet – black and white	Standard Rated	4p / copy	4p / copy	-
A4 per sheet – colour	Standard Rated	8p / copy	8p / copy	-
A3 per sheet – black and white	Standard Rated	9p / copy	9p / copy	-
A3 per sheet – colour	Standard Rated	15p / copy	15p / copy	-
<b>Miscellaneous</b>				
Agendas per copy				
Council	Zero Rated	12.10	12.50	3.31%
Planning	Zero Rated	12.10	12.50	3.31%
Other committees	Zero Rated	5.94	6.15	3.54%
Photocopies of parts of reports and other documents				
1 copy A4	Standard Rated	0.11	0.12	9.09%
1 copy A3	Standard Rated	0.22	0.23	4.55%
<b>Published statement of accounts</b>	Zero Rated	£11 + p&p	£11 + p&p	-

Category	VAT	2023/24	2023/24	2024/25	2024/25	% increase
		£	£	£	£	
<b>Legal services</b>						
<b>Miscellaneous agreements</b>						
Retrospective consent (ex council properties)	Zero Rated	143.00		148.00		3.50%
Recharge of legal costs for Section 106 Agreements or unilateral undertakings	Non-Business	At cost minimum fee £2,200		At cost minimum fee £2,266		3.00%
S106 Agreement shortform unilateral undertaking	Non-Business	At cost minimum fee £385		At cost minimum fee £397		3.10%
Variation of S106 agreement or unilateral undertakings	Non-Business	At cost minimum fee £825		At cost minimum fee £850		3.00%
Preparation of lease for industrial unit / shop (includes lease renewal)	Exempt	330.00		340.00		3.03%
Preparation of lease for Greenfields / Atkins (incl lease renewal)	Exempt	330.00		340.00		3.03%
Preparation of lease for Crescent Estate	Exempt	385.00		397.00		3.12%
Preparation of non standard lease	Exempt	At cost minimum fee £539		At cost minimum fee £555		3.00%
Sitting out license	Exempt	275.00		284.00		3.27%
License to occupy	Exempt	275.00		284.00		3.27%
Preparation of deed of licence / variation of a term of lease	Exempt	275.00		284.00		3.27%
Surrender of lease	Exempt	429.00		442.00		3.03%
Licence to assign	Exempt	429.00		442.00		3.03%
Recharge of costs for sale / purchase of land	Exempt	At cost minimum fee £451		At cost minimum fee £465		3.10%
Preparation of a deed of release of a restrictive covenant	Standard Rated	286.00		295.00		3.15%
Open space land adoption	Exempt	At cost minimum fee £880		At cost minimum fee £906		3.00%
Data protection subject to access request (statutory maximum)	Non-Business	11.00		11.35		3.18%
Deed of dedication	Non-Business	330.00		340.00		3.03%
Deed of rectification (nil charge if council in error)	Standard Rated	308.00		318.00		3.25%
Right of way (standard easement)	Non-Business	275.00		284.00		3.27%
Retrospective consent (RTB properties)	Non-Business	132.00		136.00		3.03%
Postponement of charge (RTB properties)	Non-Business	132.00		136.00		3.03%
Right of First Refusal	Non-Business	132.00		136.00		3.03%
Licence authorising change of use	Non-Business	267.30		275.50		3.07%
Grazing licences	Zero Rated	132.00		136.00		3.03%
Deed of variation of leases	Standard Rated	385.00		397.00		3.12%
JCT minor works contract	Non-Business	120.00		124.00		3.33%
Sealing fee	Non-Business	22.80		23.50		3.07%
Leasehold Enquires - Form LPE1	Standard Rated	110.00		113.50		3.18%
Notice fee (Notice of Assignment/Mortgage)	Standard Rated	55.00		56.70		3.09%
Mortgage questionnaire	Zero Rated	102.00		105.00		2.94%
Sealing fee for mortgages (redemption)	Zero Rated	90.20		93.00		3.10%
<b>Charge for diversion / extinguishment of public rights of way</b>						
		<b>FIRST PATH</b>	<b>EACH ADD.</b>	<b>FIRST PATH</b>	<b>EACH ADD.</b>	
Stage 1 (preliminary consultation)	Non-Business	968.00	286.00	997.00	295.00	3.00%
Stage 2 (making order)	Non-Business	387.20	113.85	399.00	118.00	3.05%
Stage 3 (submission to secretary of state where order opposed)	Non-Business	454.30	113.85	468.00	118.00	3.02%
Stage 4 (confirmation of order)	Non-Business	227.70	67.65	235.00	70.00	3.21%
<b>Note:</b> - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage						
<b>Temporary Road Closures</b>	Non-Business	192.50		198.30		3.01%

## Hinckley & Bosworth Borough Council

### Town and Country Planning Fees Applications - scale of fees 1

<b>Outline Applications</b>		
£462 per 0.1 hectare for sites up to and including 0.5 hectares	Not more than 0.5 hectares	£578 per 0.1 hectare
	Between 0.5 hectares and 2.5 hectares	£624 per 0.1 hectare
£11,432 + £138 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£15,433 + £186 per 0.1 hectare
<b>Householders Application</b>		
Alterations/extensions to a <b>single dwellinghouse</b> , including works within boundary	Single dwelling house	£258
<b>Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)</b>		
Alterations/extensions to <b>two or more dwellinghouses</b> , including works within boundary	Two or more dwellinghouses (or two or more flats)	£509
<b>New dwellinghouses</b> (up to 10)	New dwellinghouses (not more than 50)	£578
<b>New dwellinghouses</b> (10-50)	New dwellinghouses (between 10 and 50)	£624
<b>New dwellinghouses</b> (for more than 50) £22,859 + £138 per additional dwellinghouse in excess of 50 up to a maximum fee of £300,000	New dwellinghouses (more than 50)	£30,860 + £186 per additional dwelling in excess of 50 up to a maximum of £405,000
<b>Erection of buildings</b> (not dwellinghouses, agricultural, glasshouses, plant nor machinery):		
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	£293
Gross floor space to be created by the development	More than 40 sq m but no more than 1000 sq m	£578 for each 75sqm
Gross floor space to be created by the development	More than 1000 sq m but no more than 3,750 sq m	£624 for each 75sqm
Gross floor space to be created by the development	More than 3750 sqm	£30,860 + £186 per each 75sqm above 3750sqm subject to a maximum of £405,000
<b>Erection of buildings</b> (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development	Not more than 465 sq m	£120
Gross floor space to be created by the development	More than 465 sq m but not more than 540 sq m	£578
Gross floor space to be created by the development	More than 540 sqm but not more than 1000sqm	£578 + £578 for each 75sqm above 540sqm
Gross floor space to be created by the development	More than 1000 sq m but not more than 4,215 sq m	£624 + £624 for each 75sqm above 1000sqm
Gross floor space to be created by the development	More than 4,215 sq m	£30,860 + £186 per each 75sqm above 4215sqm subject to a maximum of £405,000
<b>Erection of glasshouses</b> (on land used for the purpose of agriculture)		
Gross floor space to be created by the development	Not more than 465 sq m	£120
Gross floor space to be created by the development	More than 465 sq m but less than 1000sqm	£3,225
Gross floor space to be created by the development	More than 1000sqm	£3,483
<b>Erection/alterations/replacement of plant and machinery</b>		
Site area	Not more than 1 hectare	£578 for each 0.1 hectare (or part thereof)
Site area	Not more than 5 hectares	£624 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£30,860 + £186 per each 0.1 hectare above 5 hectares subject to a maximum of £405,000

<b>Applications other than Building Works</b>		
<b>Car parks, service roads or other accesses</b>	For existing uses	£293
<b>Waste</b> (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300
<b>Operations connected with exploratory drilling for oil or natural gas</b>		
Site area	Not more than 7.5 hectares	£686 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£51,395 + £204 for each 0.1 hectare in excess of 7.5 hectares up to a maximum of £405,000
<b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>		
Site area	Not more than 15 hectares	£347 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£52,002 + £204 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300
<b>Other operations (winning and working of minerals) excluding oil and natural gas</b>		
Site area	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300
<b>Other operations (not coming within any of the above categories)</b>		
Site area	Any site area	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535
<b>Lawful Development Certificate</b>		
Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£293
Proposed use or operation		Half the normal planning fee
<b>Prior Approval</b>		
Agricultural and Forestry buildings & operations or demolition of buildings		£120
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£578
Proposed Change of Use to State Funded School or Registered Nursery		£120
Proposed Change of Use to Agricultural Building to a State Funded School or Registered Nursery		£120
Proposed Change of Use to Agricultural Building to a flexible use within Shops, Financial and Professional service, Restaurants and Cafes, Business, Storage or Distribution, Hotel, or Assembly or Leisure		£120
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)		£120
Proposed Change of Use to Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations		£120
Proposed Change of Use to Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations		£258
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations		£120
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations		£258

<b>Prior Approval continued....</b>		
Notification for Prior Approval for a Change of use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)		£120
Notification for Prior Approval for a Change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)		£120
Notification for Prior Approval for a Change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations		£258
Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3)		£120
Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurant and Cafes (Class A3), and Associated Building Operations		£258
Notification for Prior Approval for a Change of use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)		£120
Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the curtilage of a Shop		£120
Notification for Prior Approval for the Temporary Use of Building or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with Use		£120
Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£120
<b>Reserved Matters</b>		
Application for approval of reserved matters following outline approval		£578 per dwelling up to 10 dwellings, £624 per dwelling for more than 10 but less than 50 dwellings, £30,860 + £186 for each dwelling in excess of 50 for 50+ dwellings, subject to a maximum of £405,000
<b>Approval/Variation/discharge of condition</b>		
Application for removal or variation of a condition following grant of planning permission		£293
Request for confirmation that one or more planning conditions have been complied with		£43 per request for Householders otherwise £145 per request
<b>Change of Use of a building to use as one or more separate dwellinghouses, or other cases</b>		
Number of dwellinghouses	Less than 10	£578 for each
Number of dwellinghouses	Not more than 50	£624 for each
Number of dwellinghouses	More than 50 dwellinghouses	£30,860 + £186 for each dwelling in excess of 50, subject to a maximum of £405,000
<b>Other Changes of Use of a building or land</b>		£578
<b>Advertising</b>		
Relating to the business on the premises		£165
Advance signs which are not situate on or visible from the site, directing the public to a business		£165
Other Advertisements		£462
<b>Application for a Non-material Amendment Following a Grant of Planning Permission</b>		
Applications in respect of householder developments		£43
Applications in respect of other developments		£293
<b>Application for Permission in Principle (valid from 1 June 2018)</b>		
Site area		£503 for each 0.1 hectare (or part thereof)

<b>Concessions</b>
<b>Please note:</b> Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.
<b>Exemptions from payment</b>
An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:
<ul style="list-style-type: none"> <li>• Means of access to or within it for a disabled person who resident in it, or is proposing to take up residence in it;or</li> <li>• Facilities designed to secure that person's greater safety, health or comfort.</li> </ul>
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.
Listed Building Consent
Planning permission for relevant demolition in a Conservation Area
Works to trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant:
when the giving notice of a decision on the earlier valid application expired
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person
If the application for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)
<b>Please note:</b> Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.
<b>Exemptions from payment continued...</b>
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area
If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
Prior Approval for a Proposed Larger Home Extension
<b>Reduction to payments</b>
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £578
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half the sum of the others
Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.
If the fee for the divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, The fee should go to the authority that contains the larger part of the application site.