Hinckley & Bosworth Borough Council

Scale of fees and charges

2026 / 2027

Operative from 1 April 2026

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

Scale of fees and charges 2026/27

Contents

	Page
VAT liability	1
Cemeteries	2
Green spaces and events	3
Allotments	4
Licences	5
Car Parks	8
Environmental health	9
Neighbourhood wardens	11
Leisure centre	11
Markets	12
Rival Markets	13
Industrial estates	13
Miscellaneous	13
Pre-planning advice	13
Housing	14
Strategic planning – publications	16
Corporate services - register of electors, reprographic charges	18
Legal - miscellaneous agreements	18
Refuse collection	20
Planning fees	21

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

Scale of Fees and Charges 2026/27

The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.

VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4th January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

Category	VAT	2026/27	% inc
		£	
Cemeteries			
Interments - Including natural burials			
Of the body of a child up to the age of 18 yrs inclusive.	NB	No charge	-
Note:- Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply			
Of the body of a person whose age exceeded 18 yrs. (Inc. caskets and brick graves)			
Single depth grave	NB	600.00	3.45%
Double depth	NB	695.00	4.51%
Triple depth grave (For existing resevered graves only)	NB	800.00	3.90%
Existing Brick Grave (Turf & soil removal)	NB	130.00	4.00%
Of a cremated remains in a grave			
Casket depth / ashes scattered under turf	NB	180.00	2.86%
Scattering of cremated remains in the Garden of Rest	NB	130.00	0.00%
Note:- If residents outside special expense area = double fees**.** Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than 10 years immediately prior to their death. Or, where available, work in the cemeteries on Saturdays or Sundays will attract double fees			
Exclusive rights of burial for 70 years			
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/ashes interment)	NB	425.00	3.66%
Casket plot 240 x 120cm (8'x 4') (Section J only, up to 4 caskets/ashes interment)	NB	810.00	3.85%
Grave plot of a child up to the age of 18yrs (appropriate plot size) special expense area	NB	No charge	-
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside special expense area, but within borough	NB	270.00	3.85%
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside of the borough (double fees)	NB	540.00	3.85%
Note:- should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (single fee for special expanse area, double fees for outside the borough)			
Grave plot 240 x 120cm (8'x4')	NB	810.00	3.85%
Reservation fee	NB	142.00	2.90%
Reassignment / Transfer of Deed (If to spouse 50% reduction)	NB	75.00	4.17%
Extension to ERoB 30yrs (1/2, 70yrs fee)	NB	See above	-
Note:- If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply			
Rights to erect memorial on a grave plot			
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')	NB	190.00	2.70%
A memorial not exceeding 50cm (1'8") high	NB	110.00	4.76%
Memorial kerb (In garden of rest - to include plaque & 2 inscriptions)	NB	155.00	3.33%
Install plaque on remembrance wall	NB	130.00	4.00%
Additional Inscriptions to memorials	NB	90.00	5.88%
Note:- Right to erect replacement memorials no charge			

Category	VAT	2026/27	% inc
		£	
Other charges (incl. VAT)			
Use of Cemetery Chapel, per service	SR	125.00	0.00%
Entries in book of remembrance per line	SR	48.00	0.00%
Exhumations	SR	POA	-
Memorial bench - subject to location availability (including single plaque & 15 years bench maintenance)	SR	1,450.00	3.57%
Memorial bench plaque to HBBC bench, subject to availability (bench maintenance and plaque for 15 years)	SR	360.00	2.86%
Memorial tree - subject to location availability (including free standing memorial plaque)	SR	390.00	4.00%
Soil removal from grave side for burial	EX	150.00	3.45%

Green spaces and events

Professional fees			
Parks and cemetery matters / staff led activities / per hour	SR	58.00	3.57%
Lost keys	SR	45.00	2.27%

Bowls – Hollycroft Park			
Season ticket - Concession*	EX	59.50	0.00%
Season ticket - Adult	EX	84.50	0.00%
Per rink / per hour - Concession*	SR	3.95	3.95%
Per rink / per hour - Adult	SR	6.90	3.76%

Note:- New members - first season green fees 25% discount**.** Part season ticket - from July onwards 50% reduction

Tennis – Hollycroft Park			
Per court per hour	SR	7.50	0.00%
Off peak rate 11.00am - 3.00pm (Monday to Friday)	SR	4.50	0.00%

Pitch and putt – Hollycroft Park			
Adult	SR	3.50	0.00%
Concession*	SR	1.85	0.00%
Equipment Hire - Hollycroft Park (for all sports equipment)	SR	10.00	0.00%

Note:- *Concession - over 60, under 18 years or students in full-time education

Hollycroft Park, Argents Mead, parks and open spaces			
Hire of bandstand, parks and open spaces (commercial events) per day	EX	460.00	5.75%
Hire of bandstand (community events, registered charities, schools) per day	EX	No charge	-
Parks and open spaces (fair and circuses) per day operating	EX	387.00	0.00%
Parks and open spaces (fair and circuses) per day non-operating	EX	65.00	0.00%
Commercial use of parks and open spaces for fitness training or dog training, leisure activities (Hourly fee)	EX	25.00	0.00%

Category	VAT	2026/27	% inc
		£	
Events (Pitch per day)			
Catering stalls (pitch 3m x 6m)	SR	100.00	5.26%
Other stalls (pitch 3m x 6m)	SR	50.00	5.26%
Additional pitch to above (pitch 3m x 6m)	SR	25.00	5.26%
Stall community / non profit making organisations / registered charities (promotion / display only)	EX	No charge	-
Licence fee, for sale of alcohol at event	SR	POA	-
Football and cricket pitches - Adult			
Pitch per 11 matches (per season)			
Teams in the Borough pitch only	EX	290.00	3.57%
Teams in the Borough pitch with changing room	EX	580.00	3.57%
Teams outside the Borough pitch only	EX	395.00	3.95%
Teams outside the Borough pitch with changing room	EX	725.00	3.57%
Casual lettings - per match with facilities:			
Teams in the Borough	SR	78.00	4.00%
Teams outside the Borough	SR	88.00	2.33%
Casual lettings - per match without facilities			
Teams in the Borough	SR	42.00	2.44%
Teams outside the Borough	SR	55.00	3.77%
Junior - 1/2 adult fees	SR	27.50	3.77%
Allotments			
Small plot size 0 - 100sqm	NB	26.00	0.00%
Medium plot size 101 - 200sqm	NB	36.00	0.00%
Large plot size 201 - 300sqm	NB	46.00	0.00%
Administration charge on new tenancy	NB	27.00	3.85%
Additional key charge	NB	15.00	50.00%

Note:- *£5.00 reduction per plot for sites without water - *Tenants over 60 will receive 25% discount on plot fees

Countryside activities			
HBBC organised environmental activities - Spring / Summer (for ages 5 - 12 years)	EX	POA	-
Floral displays / Hanging baskets	SR	POA	-
Timber per 3 tonne trailer full un-split - Advice note to be issued, on how to dry wood	SR	POA	-
Delivery of timber	SR	POA	-

Above all subject to availability

Category	VAT	2026/27	% inc
		£	
Licences			
Taxis			
Hackney carriage vehicle licence	NB	182.15	3.79%
Private hire vehicle licence	NB	182.15	3.79%
Private hire operators licence	NB	264.70	3.80%
Private or Hackney carriage drivers licence	NB	187.85	3.78%
Transfer Hackney carriage / private hire vehicle licence	NB	104.85	3.81%
Hackney carriage/ private hire			
Replacement driver's badge or vehicle licence	NB	23.35	3.78%
Replacement vehicle plate	NB	32.70	3.80%
Supply of list of Hackney carriage / private hire vehicle operators	NB	42.55	3.78%
New (TAXI PLATE) Wheelchair Accessible or Zero Emission Vehicle (ZEV)	NB	182.15	3.79%
New (PHV PLATE) Ultra Low Emission Vehicle (ULEV) or Hybrid Electric Vehicle (HEV)	NB	182.15	3.79%
Sex establishments			
Sex shop / sexual entertainment venue	NB	1,058.00	3.73%
Renewal	NB	799.00	3.77%
Variation of licence	NB	264.00	3.53%
Transfer of licence	NB	264.00	3.53%
Gambling Act 2005			
Premises			
Premises licence	NB	800.00	0.00%
Annual fee	NB	330.00	0.00%
Variation fee	NB	800.00	0.00%
Change of circumstance	NB	25.00	0.00%
Transfer of licence	NB	285.00	0.00%
Re-instatement fee	NB	285.00	0.00%
Provisional statement	NB	800.00	0.00%
Copy of licence	NB	25.00	0.00%
Alcohol licenced premises gaming machine permit			
New grant	NB	150.00	0.00%
Existing operator grant	NB	100.00	0.00%
Variation	NB	100.00	0.00%
Transfer of licence	NB	25.00	0.00%
Annual fee	NB	50.00	0.00%

Category	VAT	2026/27	% inc
		£	
Alcohol licenced premises gaming machine permit cont..			
Change of name	NB	25.00	0.00%
Notification of 2 machines	NB	50.00	0.00%
Prize gaming permit			
New grant	NB	300.00	0.00%
Renewal	NB	300.00	0.00%
Existing operator grant	NB	100.00	0.00%
Change of name	NB	25.00	0.00%
Copy of permit	NB	15.00	0.00%
Unlicenced FEC gaming machine			
New grant	NB	300.00	0.00%
Renewal	NB	300.00	0.00%
Existing operator grant	NB	100.00	0.00%
Change of name	NB	25.00	0.00%
Copy of permit	NB	15.00	0.00%
Club gaming permits			
Grant	NB	200.00	0.00%
Grant (club premises certificate holder)	NB	100.00	0.00%
Existing operator grant	NB	100.00	0.00%
Variation	NB	100.00	0.00%
Renewal	NB	200.00	0.00%
Renewal (club premises certificate holder)	NB	100.00	0.00%
Annual fee	NB	50.00	0.00%
Copy of permit	NB	15.00	0.00%
Club machine permits			
Grant	NB	200.00	0.00%
Grant (club premises certificate holder)	NB	100.00	0.00%
Existing operator grant	NB	100.00	0.00%
Variation	NB	100.00	0.00%
Renewal	NB	200.00	0.00%
Renewal (club premises certificate holder)	NB	100.00	0.00%
Annual fee	NB	50.00	0.00%
Copy of permit	NB	15.00	0.00%

Category		VAT	2026/27	% inc
			£	
Small society lottery registration				
Small society lottery registration		NB	40.00	0.00%
Small society lottery annual fee		NB	20.00	0.00%
Licensing Act 2003				
New premises (subject to NNDR band)	Band A	NB	100.00	0.00%
	Band B	NB	190.00	0.00%
	Band C	NB	315.00	0.00%
	Band D	NB	450.00	0.00%
	Band E	NB	635.00	0.00%
Annual fees (subject to NNDR band)	Band A	NB	70.00	0.00%
	Band B	NB	180.00	0.00%
	Band C	NB	295.00	0.00%
	Band D	NB	320.00	0.00%
	Band E	NB	350.00	0.00%
Personal license		NB	37.00	0.00%
Temporary event notices		NB	21.00	0.00%
Minor variation		NB	89.00	0.00%
Theft / loss of premises license summary		NB	10.50	0.00%
Application for provisional statement		NB	195.00	0.00%
Change of name and address		NB	10.50	0.00%
Application for license variation - specify individual as premises supervisor		NB	23.00	0.00%
Application to display mandatory alcohol condition for community premises		NB	23.00	0.00%
Application for transfer of premises license		NB	23.00	0.00%
Interim authority notice		NB	23.00	0.00%
Theft / loss of certificate of summary		NB	10.50	0.00%
Notification of change of rules / name of club		NB	10.50	0.00%
Notification of change of address of club		NB	10.50	0.00%
Theft / loss of certificate of temporary license		NB	10.50	0.00%
Theft / loss of certificate of personal license		NB	10.50	0.00%
Right of freeholder to be notified of licensing matters		NB	21.00	0.00%
Animal establishments				
Pet shops *		NB	275.48	7.27%
Riding establishments *		NB	338.43	7.20%
Dog breeding *		NB	227.22	8.28%
Keeping or training animals for exhibition		NB	277.79	7.39%
Boarding for cats and dogs		NB	222.32	43.48%
Reassessment of star rating		NB	128.19	8.80%
Variation of licence		NB	128.19	8.80%

Category	VAT	2026/27	% inc
		£	
Animal establishments cont..			
Multiple Activities - For those applicants who carry on more than one of the above licence activities, the full licence application fee will be payable for the highest application, plus £50.93 per additional licensable activity	NB	53.16	4.38%
Dangerous wild animals 2 yr. licence *	NB	163.20	0.00%
Zoos *	NB	765.00	0.00%
Note:- * Plus vet's fees where applicable			
Registration			
Skin pierces (1 off reg. fee) - Person	NB	105.90	3.82%
Skin pierces (1 off reg. fee) - Premises	NB	150.35	3.80%
Cosmetic skin piercing and skin colouring - Person	NB	105.90	3.82%
Cosmetic skin piercing and skin colouring - Premises	NB	150.35	3.80%
Hairdressers (1 off registration fee) - Person	NB	105.90	3.82%
Hairdressers (1 off registration fee) - Premises	NB	150.35	3.80%
Hairdressers (1 off registration fee) - Reprinting of licence/ registrations	NB	23.30	3.83%
Car park fees			
Short stay - Up to 1 hour	SR	0.60	0.00%
Short stay - Over 1 hour and up to 2 hours	SR	1.20	0.00%
Short stay - Over 2 hours and up to 3 hours	SR	2.00	0.00%
Short stay - Over 3 hours and up to 4 hours	SR	3.00	0.00%
Short stay - Over 4 hours	SR	6.00	0.00%
Long stay - Up to 1 hour	SR	0.60	0.00%
Long stay - Up to 2 hours	SR	1.20	0.00%
Long stay - Up to 5 hours	SR	1.60	0.00%
Long stay - Over 5 hours	SR	2.50	0.00%
Castle car park - Up to 1 hour	SR	0.60	0.00%
Castle car park - Up to 2 hours	SR	1.20	0.00%
Castle car park - Up to 5 hours	SR	2.00	0.00%
Castle car park - Over 5 hours	SR	4.00	0.00%
Market Bosworth Rectory Lane car park - Up to 1 hour	SR	0.60	0.00%
Market Bosworth Rectory Lane car park - Up to 2 hours	SR	1.20	0.00%
Market Bosworth Rectory Lane car park - Up to 3 hours	SR	2.00	0.00%
Market Bosworth Rectory Lane car park - Up to 4 hours	SR	3.00	0.00%
Market Bosworth Rectory Lane car park - Over 4 hours	SR	6.00	0.00%
Season tickets (limited use) Per year from month of issue	SR	375.00	0.00%
Season tickets (limited use) Per half year from month of issue	SR	200.00	0.00%
Season tickets (limited use) Per quarter from month of issue	SR	110.00	0.00%
Season tickets (limited use) Replacement / amendment season tickets	SR	10.00	0.00%
Season tickets (limited use) Cancellation of PCN were permit incorrectly displayed	SR	10.00	0.00%
Season tickets (limited use) Per month (valid 1st day of month)	SR	40.00	0.00%

Category	VAT	2026/27	% inc
		£	
Car park fees cont..			
Staff season ticket Per month direct debit (for full year permit only)	SR	31.25	0.00%
Season tickets (long stay plus Castle car park) Per year	SR	500.00	0.00%
Season tickets (long stay plus Castle car park) Per month for direct debit	SR	41.67	0.00%
Residents parking season ticket (restricted availability) - Long stay per year	SR	60.00	9.09%
Car park - Higher charge fines*	NB	70.00	0.00%
Car park - Lower charge fines*	NB	50.00	0.00%
Electric vehicle charging per KWH	SR	POA	-
Advertising on car park tickets – please contact 01455 255626	SR	POA	-
Note:- * Fines reduced by 50% for prompt payment (14 days)			
Commercial display on car parks			
Per day	EX	POA	-

Environment health

Pest control			
Domestic - Rats	SR	20.00	0.00%
Domestic - Mice	SR	65.44	3.80%
Domestic - Insects per treatment	SR	65.44	3.80%
Domestic - Insects per call-out where treatment not necessary	SR	32.72	3.80%
Domestic - Treatment of mice and insects for persons in receipt of eligible benefit	SR	32.72	3.80%
Domestic - Wasp treatment for 1 nest	SR	65.44	3.80%
Domestic - Wasp treatment per each additional nest	SR	32.72	3.80%
Domestic - Wasp treatment for 1 nest for persons in receipt of eligible benefit	SR	32.72	3.80%
Domestic - Wasp treatment per each additional nest for persons in receipt of eligible benefit	SR	16.41	3.80%
Business - Insects and rodents – labour per hour or part thereof	SR	74.43	3.80%
Business - Materials	SR	Cost + 40%	-
Business - Minimum charge	SR	100.69	3.80%
Business - Insects per call - out where treatment not necessary	SR	50.39	3.80%
Stray dogs			
Kennelling - Per day	NB	22.44	3.80%
Kennelling - Per occurrence (statutory fee)	NB	25.00	0.00%
Microchipping - Event charges	SR	20.00	0.00%
Microchipping - Home visit	SR	59.84	15.34%

Category	VAT	2026/27	% inc
		£	
Noise nuisance			
Return of audio equipment seized	NB	218.10	3.80%
Silencing of alarms requiring warrant (any contractors costs charged in addition)	NB	372.12	1.32%
Silencing of alarms without warrant (any contractors costs to be charged in addition)	NB	212.64	1.32%
Caravan sites			
New licence	SR	362.52	5.68%
Transfer	SR	96.72	9.42%
Variation with inspection	SR	309.36	5.91%
Variation without inspection	SR	96.72	9.42%
Other miscellaneous charges			
Food surrender - Certification fee	NB	121.76	3.80%
Food surrender - Plus transport for disposal	NB	At Cost	-
Food export certificate	NB	121.75	3.79%
Safer food better business pack	NB	15.88	3.79%
Safer food better business diary refill	NB	10.59	3.82%
Whole register	NB	423.50	3.80%
Confirmation certificate for immigration of food business details	NB	68.82	3.80%
Contaminated land enquiries	NB	108.93	3.80%
Register of permits / authorisations	NB	85.76	3.80%
Public register - copies of summaries	NB	36.00	3.80%
Radar keys (disabled access to toilets) - purchase price	NB	POA	-
Analysis fees - swimming pool water samples	SR	52.94	3.80%
Health and safety statement of facts (per hour)	NB	50.86	3.80%
Replacement certificates	NB	23.30	3.79%
Works in default - recovery of costs	SR	Cost	-
Works in default - adminstrative expenses and officer time - Hourly Rate	NB	Hourly Rate	-
Private water supply charges			
Commercial premises risk assessment (per hour)	NB	52.94	3.80%
Simple domestic sample analysis (at cost plus amount shown admin fee)	NB	22.84	3.82%

Category	VAT	2026/27	% inc
		£	
Clean neighbourhoods - fixed penalty notices - statutory charges			
Nuisance parking	NB	100.00	0.00%
Abandoning a vehicle	NB	200.00	0.00%
Litter *	NB	400.00	0.00%
Graffiti and fly posting *	NB	400.00	0.00%
Failure to produce authority (waste transfer notes)	NB	300.00	0.00%
Failure to furnish documentation (waste carriers licence)	NB	300.00	0.00%
Offences in relation to waste receptacles	NB	60.00	0.00%
Allowing a dog to foul in a public place	NB	50.00	0.00%
Failure to comply with a community protection notice, under the Anti-Social Behaviour, Crime and Policing Act 2014	NB	100.00	0.00%
Duty of care *	NB	400.00	0.00%
Breach of public spaces protection order, under the Anti-social Behaviour, Crime and Policing Act 2014	NB	100.00	0.00%
Fly tipping S33(1)(a) (commerical, large domestic or Hazardous) Env Protection Act 1990	NB	1,000.00	25.00%
Fly tipping S33(1)(a) (small domestic or non Hazardous) Env Protection Act 1990	NB	800.00	0.00%
Littering From Vehicle Outside London (Keepers Civil Penalties) Regulations 2018**	NB	400.00	0.00%

Note* - 50% discount for payments made before 10 days on Clean neighbourhoods fixed penaulty notices

Note 2** - The fine amount increases by 100% if not paid within 28 days of being issued or 28 days since Notice of Rejection

Leisure centre - (fees set by the external partner, Places Leisure Ltd)

Swimming			
Adult		6.25	4.17%
Senior (60 Plus)		3.40	3.03%
Concession (inc. Junior Under 16, unemployed, student)		3.40	3.03%
Disabled		no charge	-
Spectator		no charge	-
Pool hire			
Private hire – main pool (per 1 hour whole pool)		111.00	4.72%
Private hire – main pool (per 1 hour per lane)		13.75	3.38%
Private hire – community pool (per 1 hour)		64.50	4.03%
Fitness and health casual			
Gym induction		21.50	3.86%
Gym session concession (9.00am – 5.00pm only)		6.10	3.39%
GP referral / heartsmart session		4.00	23.08%
Sports halls and courts			
Adult badminton court		12.00	4.35%
Concession (off peak only) badminton		6.20	3.33%
Half main hall hire		55.50	3.74%
Concession (off peak only) half main hall		27.00	3.85%
HBBC Cultural Services (set internally)			
Health and Well being community classes		3.50	0.00%

Category	VAT	2026/27	% inc
		£	

Markets

Market stall licensed trader

New traders to be charged half price on first stall for a period of four weeks

Saturday zone A	EX	25.40	3.67%
Saturday zone A - Second stall	EX	19.05	3.65%
Saturday zone A - Third and all subsequent stalls	EX	12.70	3.67%
Monday zone A	EX	18.00	0.00%
Monday zone A - Second stall	EX	13.50	0.00%
Monday zone A - Third and all subsequent stalls	EX	9.00	0.00%
Friday zone A	EX	20.60	3.00%
Friday zone A - Second stall	EX	15.45	3.00%
Friday zone A - Third and all subsequent stalls	EX	10.30	3.00%
Saturday zone B	EX	12.70	3.67%
Saturday zone B - Second stall	EX	9.53	3.70%
Saturday zone B - Third and all subsequent stalls	EX	6.35	3.59%
Monday zone B	EX	9.00	0.00%
Monday zone B - Second stall	EX	6.75	0.00%
Monday zone B - Third and all subsequent stalls	EX	4.50	0.00%
Friday zone B	EX	10.30	3.00%
Friday zone B - Second stall	EX	7.73	3.07%
Friday zone B - Third and all subsequent stalls	EX	5.15	3.00%

Market stall casual trader

Saturday zone A	EX	31.00	3.33%
Monday zone A	EX	20.00	0.00%
Friday zone A	EX	25.00	4.17%
Saturday zone B	EX	15.50	3.33%
Monday zone B	EX	10.00	0.00%
Friday zone B	EX	12.50	4.17%
Saturday zone C	EX	7.75	3.33%
Monday zone C	EX	5.00	0.00%
Friday zone C	EX	6.25	4.17%
Charity stall	NB	0.00	0.00%
Friday street trading consents per pitch	NB	25.00	4.17%
Saturday bric a brac (in zone B)	EX	12.00	0.00%
Monday bric a brac (in zone B)	EX	11.00	0.00%
Friday bric a brac (in zone B)	EX	12.00	0.00%
Town centre commercial displays	SR	POA	-
Town centre large commercial displays (over 6m length over 3m width) Price per day	SR	212.00	3.92%

Category	VAT	2026/27	% inc
		£	
Rival markets			
One day event	NB	225.00	4.65%
Two day event	NB	370.00	0.00%
Three day event	NB	450.00	4.65%
Street trading - Annual consent	NB	1,095.00	3.79%
Street trading - Daily consent	NB	109.00	0.00%
Commercial rents			
Rent of industrial unit	EX	POA	-
Rent unit at Greenfields site	SR	POA	-
Rent of space in Atkins Building	SR	POA	-
Rent of retail shops	EX	POA	-
Miscellaneous - Copies of building regulations and planning approvals			
Extensive researching of planning history of site or premises	NB	68.30	0.00%
Photocopying of other documentation - Per A4 sheet	ZR	10p + p&p	-
Photocopying of other documentation - Per A3 sheet	ZR	10p + p&p	-
Other			
Aerial photography	SR	POA	-
Pre planning application advice			
Householder pre-application advice	SR	104.84	3.80%
Major strategic development (planning performance agreement)	SR	POA	-
Major development (large residential, retail, leisure, employment) pre-application advice	SR	6,511.37	3.80%
Additional meeting and advice note	SR	1,100.28	3.80%
Major development (50-99 dwellings or 5,000 - 9,999 m2) pre-application advice	SR	4,393.85	3.80%
Additional meeting and / or advice note	SR	613.46	3.80%
Major development (10-49 dwellings or 1,000 - 4,999 m2) pre-application advice	SR	2,805.71	3.80%
Additional meeting and / or advice note	SR	613.46	3.80%
Minor development (5-9 dwellings or 500 - 999 m2) pre-application advice	SR	1,227.95	3.80%
Additional meeting and / or advice note	SR	148.43	3.80%
Minor development (1-4 dwellings, agricultural, change of use or other minor development) pre-application advice	SR	466.06	3.80%
Additional meeting and advice note	SR	148.43	3.80%
Commercial pre-application advice	SR	POA	-

Local land charges

The land charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council. Please contact Blaby District Council land charges department for further information or to order your land charges search.

Category	VAT	2026/27	% inc
		£	
Building control			
Building regulation application charges - please ring 01455 255677			
Building control hourly rate	SR	80.05	3.83%
Written confirmation of works exempt from building regulations	NB	39.40	3.82%
Written confirmation of non-existence of building regulations record	SR	39.40	3.82%
Written confirmation of completion of work to which building regulations applied	SR	39.40	3.82%
Extensive search of building control history for site or premises (per hour)	SR	80.05	3.83%
Completion application for a closed application (reactivation of application and 1 inspection)	SR	80.05	3.83%
Additional inspections on a reactivated application (per inspection)	SR	80.05	3.83%
Building control surveyor attendance at emergency incident/enforcement (per hour)	NB	80.05	3.83%
Building control surveyor attendance at emergency incident out of hours (per hour)	NB	119.40	3.83%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document)	NB	80.05	3.83%
Housing			
Groby Community Centre			
Whole building - 3 hour session	EX	56.27	3.80%
Small room - 3 hour session	EX	28.21	3.80%
Discounts			
Registered charities (must quote registration number)		70%	0.00%
Approved elderly persons' organisations		70%	0.00%
Regular users – minimum usage 1 booking per week			
Booked quarterly in advance with no cancellation permitted		10%	0.00%
Letting of garages and garage plots (HRA)			
Garage plots per annum - Private owners	SR	62.00	4.82%
Garage plots per annum - Council house residents if let within proximity of residence	NB	51.80	4.86%
Garages (council tenants)	NB	293.25	4.81%
Garages (non council tenants)	SR	352.00	4.81%
Garages (council tenants) not let within proximity of residence	SR	352.00	4.81%
Other housing charges (HRA)			
Warden assisted accommodation			
Guest room charge per night (Tom Eatough Court, Armada Court,)	SR	13.20	3.53%
Guest room charge per night (Mayflower Court, Centurion Court)	SR	20.75	3.75%

Category	VAT	2026/27	% inc
		£	
Other housing charges (HRA) cont..			
Warden assistance alarm connection			
Lifeline (weekly charge)	SR	6.51	3.80%
Lifeline for registered Disabled (weekly charge)	EX	5.45	3.80%
Central control connection (weekly charge)	SR	2.65	3.80%
Replacement lifeline pendant	SR	49.82	3.80%
Replacement lifeline pendant for registered disabled	EX	41.52	3.80%
Lifeline Falls detector (per week)	SR	2.08	3.80%
Lifeline Smoke detector (per week)	SR	1.14	3.80%
Lifeline Pillow alert (per week)	SR	1.97	3.80%
Lifeline CO2 detector (per week)	SR	2.08	3.80%
Other housing charges (private sector)			
Accommodation certificate	SR	173.40	0.00%
Service of housing act notices - recovery of cost	NB	POA	-
Housing - mandatory HMO licensing stage 1 application- recovery of cost	NB	POA	-
Housing - mandatory HMO licensing Stage 2 ongoing scheme costs - recovery of cost	NB	POA	-
Supply of HMO register	NB	45.00	0.00%
HMO advisory inspection	SR	175.00	0.00%
HMO advisory inspection including written Report	SR	350.00	0.00%
Works in default - recovery of costs	SR	Cost	-
Works in default - administrative expenses and officer time	NB	Hourly rate	-
Sheltered housing - service charges			
Ambion Court	NB	18.30	4.87%
Ambion Court Guest Room (per night)	NB	38.80	4.86%
Hereford Way	NB	14.20	4.80%
Clarendon House	NB	18.30	4.87%
Queensway	NB	15.50	4.73%
Castle Court	NB	18.30	4.87%
Mayflower Court	NB	18.30	4.87%
Royal Court	NB	12.25	4.70%
Centurion Court	NB	18.30	4.87%
St Giles Close	NB	11.15	4.69%
Armada Court	NB	15.20	4.83%
Tom Eatough Court	NB	18.30	4.87%
Temporary accommodation charges (homeless)			
Households on JSA/IS (weekly charge)	SR	17.59	3.78%
Employed households (daily charge)	SR	POA	-
Each additional member of household (weekly charge)	SR	4.36	3.81%
Pets - charged at hotel nightly rate if more than weekly charge	SR	POA	-

Category	VAT	2026/27	% inc
		£	
Publication list			
Hinckley & Bosworth local plan *	ZR	91.16	3.80%
Local plan documents			
Local development scheme	ZR	15.78	3.80%
Statement of community involvement	ZR	15.78	3.80%
Authority monitoring report	ZR	15.78	3.80%
Residential land availability statement	ZR	15.78	3.80%
Employment land availability monitoring statement	ZR	15.78	3.80%
Core strategy (December 2009) plus sustainability appraisal	ZR	35.57	3.80%
Core strategy inspectors report	ZR	15.78	3.80%
Site allocations and generic development control policies DPD preferred options	ZR	91.00	3.80%
Site allocations and development management policies DPD pre-submission version	ZR	91.00	3.80%
Hinckley Town Centre area action plan (March 2011) plus sustainability appraisal	ZR	34.31	3.80%
Earl Shilton and Barwell area action plan preferred option (January 2011) plus sustainability appraisal	ZR	42.25	3.80%
Earl Shilton and Barwell area action plan pre-submission version (July 2013) plus sustainability appraisal	ZR	42.25	3.80%
Earl Shilton and Barwell area action plan (September 2014) plus sustainability appraisal	ZR	42.30	3.80%
Earl Shilton and Barwell area action plan inspectors report	ZR	15.78	3.80%
Local plan review scope, issues and options consultation document (2018)	ZR	15.78	3.80%
Local plan review new directions for growth consultation document (2019)	ZR	15.78	3.80%
Sustainability appraisal scoping report (2017)	ZR	15.78	3.80%
Village design statements (various)	ZR	15.78	3.80%
Neighbourhood plans (various)	ZR	42.25	3.80%
The good design guide SPD	ZR	56.75	3.80%
Hinckley town centre public realm masterplan	ZR	56.75	3.80%
Other documents			
Employment land and premises study	ZR	42.30	3.80%
Leicester & Leicestershire employment land study	ZR	42.30	3.80%
Green infrastructure study	ZR	42.30	3.80%
Strategic flood risk assessment	ZR	42.30	3.80%
Biodiversity assessment	ZR	35.62	3.80%
Areas of separation review (March 2012)	ZR	27.74	3.80%
District, local and neighbourhood centre review	ZR	15.78	3.80%
Green wedge review (Hinckley urban area or Rothley Brook)	ZR	27.74	3.80%
Green wedge allocations topic paper (July 2012) assessment of new areas	ZR	27.74	3.80%
Open space study	ZR	56.70	3.80%

Category	VAT	2026/27 £	% inc
Other documents cont..			
Community facilities review	ZR	27.74	3.80%
Settlement hierarchy review	ZR	27.74	3.80%
Gypsy & traveller accommodation needs assessment	ZR	27.74	3.80%
Extended phase 1 habitat survey	ZR	56.75	3.80%
Strategic housing land availability assessment	ZR	14.50	3.80%
Renewable energy capacity study	ZR	42.30	3.80%
Housing and economic development needs assessment	ZR	52.78	3.80%
Landscape character assessment and landscape sensitivity analysis	ZR	84.17	3.80%
Town and district centre study	ZR	84.17	3.80%
Strategic housing and employment land availability assessment (SHELAA)	ZR	14.45	3.80%
Car parking assessment of Hinckley town centre	ZR	39.60	3.80%
Playing pitch strategy	ZR	42.30	3.80%
Housing needs study	ZR	42.30	3.80%
Infrastructure capacity study	ZR	84.17	3.80%
Agricultural land study	ZR	42.30	3.80%
LLITM transport modelling	ZR	56.70	3.80%
Indoor sports facilities	ZR	42.30	3.80%
Note: - * 50% discount for local residents and voluntary organisations			
Economic regeneration			
Hinckley & Bosworth economic regeneration strategy (2021 - 2025)	ZR	15.45	3.69%
Conservation			
Conservation area appraisals (various)	ZR	15.45	3.69%
Heritage strategy and action plan	ZR	41.45	3.75%
Note: - All publications are subject to an additional charge for postage and packing			
Street naming and numbering			
Renaming/renumbering of existing property	NB	£50 each	-
Naming/numbering of one to five properties	NB	£50 each	-
Naming/numbering of more than five properties	NB	£30 each additional	-
Naming of a street	NB	175 each	-
Change to a development after notification (administration fee)	NB	60.00	-
Change to a development after notification	NB	£25 per plot	-
Street re-naming at residents request	NB	270.00	-
Written confirmation of postal address details	NB	30.00	-
Numbering of new flat complex	NB	£35 per flat	-

Category	VAT	2026/27	% inc
		£	
Register of electors – statutory fees			
Purchase of register in data format (per request)	SR	20.00	-
(per 1000 or part there of)	SR	1.50	-
Purchase of register in printed format (per request)	ZR	10.00	-
(per 1000 or part there of)	ZR	5.00	-
Purchase of the (printed) marked register per request	ZR	10.00	-
(per 1000 or part there of - data format)	ZR	1.00	-
(per 1000 or part there of - paper format)	ZR	2.00	-
Reprographic charges			
Photocopies for members of staff and parish councils			
A4 per sheet – black and white	SR	5p / copy	25.00%
A4 per sheet – colour	SR	9p / copy	12.50%
A3 per sheet – black and white	SR	10p / copy	11.11%
A3 per sheet – colour	SR	16p / copy	6.67%
Miscellaneous			
Agendas per copy - Council	ZR	12.95	3.60%
Agendas per copy - Planning	ZR	12.95	3.60%
Other committees	ZR	6.35	3.25%
Photocopies of parts of reports and other documents - 1 copy A4	SR	0.12	-
Photocopies of parts of reports and other documents - 1 copy A3	SR	0.23	-
Published statement of accounts	ZR	£11 + p&p	-

Legal services

Miscellaneous agreements			
Planning Agreements (Section 106 Agreements)	NB	2,400.00	3.81%
Unilateral undertaking	NB	415.00	2.47%
Variation of Planning Agreement	NB	900.00	3.81%
Preparation of lease for industrial unit / shop (includes lease renewal)	EX	360.00	2.86%
Preparation of lease for Greenfields / Atkins (incl lease renewal)	EX	360.00	2.86%
Preparation of lease for Crescent Estate	EX	415.00	2.47%
Preparation of non standard lease	EX	585.00	2.63%
Sitting out license	EX	300.00	3.45%
License to occupy	EX	300.00	3.45%
Rent Deposit Deed	EX	410.00	2.50%
Deed of Surrender	EX	465.00	2.20%
Licence for Alterations	EX	400.00	2.56%

Category	VAT	2026/27	% inc
		£	
Miscellaneous agreements cont..			
Licence to assign/ underlease/ sub-let (dependent upon instruction)	EX	465.00	2.20%
Costs in relation to sale or purchase of land	EX	485.00	-
Deed of release from restrictive covenant	SR	315.00	3.28%
Adoption of open space	EX	1000.00	-
Deed of dedication	NB	360.00	2.86%
Deed of rectification (nil charge if council in error)	SR	335.00	3.08%
Right of way (standard Deed of Easement)	NB	455.00	2.25%
Licence authorising change of use	NB	295.00	3.51%
Grazing licences	ZR	140.00	-
Deed of variation (of lease, transfer, contract etc)	SR	415.00	2.47%
JCT minor works contract	NB	300.00	50.00%
Sealing fee	NB	75.00	200.00%
Ex-Council House Right of First Refusal	NB	145.00	3.57%
Ex-Council House Retrospective Consent	NB	145.00	3.57%
Ex-Council House Postponement of charge	NB	145.00	3.57%
Ex-Council House Consent Certificate	ZR	160.00	3.23%
Leasehold Enquires - Form LPE1	SR	125.00	4.17%
Notice fee (Notice of Assignment/Mortgage)	SR	65.00	8.33%
Mortgage questionnaire	ZR	115.00	4.55%
Sealing fee for mortgages (redemption)	ZR	100.00	5.26%
Charge for diversion / extinguishment of public rights of way			
Stage 1 (preliminary consultation) - First Path	NB	1,200.00	-
Stage 1 - Each additional path	NB	350.00	-
Stage 2 (making order) - First Path	NB	450.00	-
Stage 2 - Each additional path	NB	200.00	-
Stage 3 (submission to secretary of state where order opposed) - First Path	NB	600.00	-
Stage 3 - Each additional path	NB	200.00	-
Stage 4 (confirmation of order) - First Path	NB	300.00	-
Stage 4 - Each additional path	NB	150.00	-
Note: - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage			
Temporary Road Closures	NB	198.30	0.00%

Category	VAT	2026/27	% inc
		£	
Refuse collection			
Upholstered seating (POP's) item – up to 2 items or less	NB	42.00	5.00%
Each additional Upholstered seating item (POP's) max 5 per collection	NB	18.00	2.86%
General items (excluding POP's) - up to 3 items	NB	42.00	5.00%
Each additional general item (excluding POP's) max 5 per collection	NB	13.00	8.33%
Note:- Bulky item collection - 50% reduction available for those on benefits			
Refuse collection			
Garden waste collection (annual subscription per bin)	NB	52.50	10.53%
Replacement bin (lost/stolen/damaged or removed due a sec 46 EPA contravention)	NB	47.60	3.70%
1 new bin (new occupancy)	NB	30.60	3.73%
1 new refuse bin with 50% reduction for smaller capacity	NB	15.30	-
2 new bins (new occupancy)	NB	61.20	3.73%
2 new bins with 50% reduction for smaller capacity refuse bin	NB	45.90	-
Trade waste refuse 1100 litre wheeled bin	NB	POA	-
Trade waste refuse 660 litre wheeled bin	NB	POA	-
Trade waste refuse 240 litre wheeled bin	NB	POA	-
Trade waste recycling 1100 litre wheeled bin	NB	POA	-
Trade waste recycling 660 litre wheeled bin	NB	POA	-
Trade waste recycling 240 litre wheeled bin	NB	POA	-
Trade bag (town centre only)	NB	POA	-
Bin installation (additional to contract)			
Bin installation	SR	POA	-
Empty additional bin (per bin per occasion)	SR	POA	-
Sweeper hire	SR	POA	-
Asbestos removal and disposal	SR	POA	-
The Big Bin Clear out collection service			
1110 litre wheeled bin	NB	62.00	3.33%
Double service 2 x 1110 litre wheeled bins	NB	103.00	3.00%
660 litre wheeled bin	NB	52.00	4.00%
Double service 2 x 660 litre wheeled bins	NB	83.00	3.75%
1110 litre wheeled bin (Business collections)	NB	85.00	6.25%
Double service 2 x 1110 litre wheeled bins (Business collections)	NB	155.00	3.33%
660 litre wheeled bin (Business collections)	NB	75.00	7.14%
Double service 2 x 660 litre wheeled bins (Business collections)	NB	135.00	3.85%
Additional weeks hire of bin	NB	POA	-
Additional weeks hire of bins double service	NB	POA	-
Note:- 25% reduction available for those on benefits			

Hinckley & Bosworth Borough Council
Town and Country Planning Fees Applications - scale of fees

Planning application fees are determined nationally by the UK Government. For up-to-date and comprehensive details on current fees and information on how to calculate specific charges, please refer to the official Planning Portal website using the link below.

https://www.planningportal.co.uk/planning/planning-applications/how-to-apply/what-it-costs